

## PART B: ACADEMIC PERFORMANCE INDICATORS(API)

(Please see detailed instructions of this PBAS Proforma before filling out this section)

### Category: I. Teaching, Learning And Evaluation Related Activities

- (i) Lectures, Seminar, Tutorials, Practical's, Contact Hour (give semester-wise details, where necessary)

Sl. No.	Course/Paper and year	Level	Mode of Teaching *	Hours allotted per week	% of classes taken as per documented record

\*Lecture (L), Seminars (S), Tutorials (T), Practical (P), Contact Hours (C)

		API Score Claimed	API Score awarded
(a)	Classes Taken-Average for the year (max 50 for 100% performance & Proportionate Score up to 60% performance, below which no score may be given)		
(b)	Teaching Load in excess of UGC norm (max score:10)		

- (ii) Reading/Instructional material consulted and additional knowledge resources provided to students.

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
API Score based on preparation and imparting of knowledge/Instruction as per curriculum & syllabus enrichment by providing additional resource to Students (max. score: 20)				API Score Claimed
				API Score Awarded

- (iii) Use of Participatory and innovative Teaching-Learning Methodologies, Updating of subject content, Course Improvement etc.

Sl. No.	Short Description	API Score Claimed	API Score Awarded
	<b>Total Score (Max. Score: 20)</b>		

- (iv) Examination Duties Assigned and Performed

SL. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score Claimed	API Score Awarded
	<b>Total Score (Max. 25)</b>				

**Category: II Co-Curricular, Extension, Professional Development  
Related Activities**

Sl. No.	Type of Activity	Average Hrs/week	API Score Claimed	API Score Awarded
(i)	Extension, Co-curricular & Field based activities			
	<b>Total (Max.: 20)</b>			
(ii)	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score Claimed	API Score Awarded
	<b>Total (Max.: 15)</b>			
(iii)	Professional Development Activities		API Score Claimed	API Score Awarded
	<b>Total (Max.: 15)</b>			
	<b>Total Score (i + ii + iii) (Max: 25)</b>			

**Declaration**

**I certify that the information provided is correct as per records available with the University and/or documents enclosed along with this filled in Proforma.**

**Place:**

**Date:**

**Name and Signature of the Candidate**

FOR USE BY  
Director of School/Head of the Department

Specific Remarks if any:

VERIFIED AND COUNTERSIGNED

Place

Director of School/Head of the Department

Date:

(Office Stamp)

## Category III-Research & Academic Contributions

(Note: Please submit one set for this criteria proforma for the whole period in consideration for CAS. Please read the instructions given at the end of Proforma for calculating API Score claimed in each category)

### A. Published Papers in Journals

S.N	Full Journal paper. (In format given below with author names in the order published. Eg: Amjit K. M & Chateerejee B, <i>Optimisation of Cellular layout using Simulated Annealing</i> , Int. J of Production Research, Vol 26 No.4, Dec 2009, pp 25-34)	ISSN / ISBN No.	Whether peer reviewed.	Impact factor, if any	API Score claimed	API score awarded
1						
2						
3						

**Total API score Claimed:**

**Total API score awarded:**

### B. (i) Articles/Chapters published in Books

S.N	Full Articles/Chapters in books. (In format given below with author names in the order published. Eg: Benson, R ,Crow P S & Stien R, <i>Benchmarking lessons in the process industries</i> , Chapt:Ed: May Amy, <i>Manufacturing Excellence</i> , 2 <sup>nd</sup> Edtion,1998 Haymarket Business Publications, London)	ISSN / ISBN No.	Whether peer reviewed.	Publisher International /National /Regional	API Score claimed	API score awarded
1						
2						
3						

**Total API score Claimed:**

**Total API score awarded:**

### B (ii) Full Papers published in Conference Proceedings

S.N	Full Papers in Conference proceedings. . (In format given below with author names in the order published. Eg: Bumstead, J and Cannons, K, <i>From 4PL to managed supply chain operations</i> , Procd. Int. Conf. on Supply Chain, NTU, Singapore, May 12-15, 2004, pp 18-25)	ISSN/ ISBN No.	Details of Conference International /National /Regional	API Score claimed	API score awarded
1					
2					
3					

**Total API score Claimed:**

**Total API score awarded:**

### B (iii) Books published as author or as editor

S.N	Books Published. ( Reference in the format given below with author names in the order published. Eg: Christopher, M and Peck, H (2003) <i>Marketing Logistics</i> , 2nd edition, Butterworth Heinemann, Oxford )	ISSN / ISBN No.	International /National /Regional	Editor /Author	API Score claimed	API score awarded
1						
2						
3						

**Total API score Claimed:**

**Total API score awarded:**

**C. (i & ii). Ongoing /Completed Research projects and consultancies**

S. N.	Title	Agency	Period	Principal Investigator or Co-PI	Grant/ Amount in (Rs Lakhs)	API Score Claimed	API Score awarded

**Total API score Claimed:**

**Total API score awarded:**

**C. (iii & iv) Completed Research outcomes: quality and outcomes**

S. N.	Title	Agency	Period	Principal Investigator or Co-PI	Report Accepted/ Patent/ Technology transfered	API Score Claimed	API Score awarded

**Total API score Claimed:**

**Total API score awarded:**

**D. Research Guidance**

S.N.	Number Enrolled	Thesis Submitted	Degree awarded	API Score Claimed	API Score Awarded
M. Phil *					
Ph. D *					

**\*Note:** Attach List of Students with title of Thesis and year and names of Co-guides if any

**Total API score Claimed:**

**Total API score awarded:**

**E. (i) Training courses, teaching-learning-evaluation technology, faculty development programmes attended.**

S.N.	Programme	Duration	Organized by	API Score

**Total API score Claimed:**

**Total API score awarded:**

**E. (ii) Papers presented in Conferences, Seminars, Workshops, Symposia\***

S.N.	Full Papers Presented. (In format given below with author names in the order published. Eg: Arun K P & Vidya CR, <i>Co-ordinating two level supply chains</i> , Int. Conf. on Supply Chain, IIT-KGP, Kharagpur, Dec 16-18, 2011)	ISSN/ ISBN No.	Details of Conference International /National /Regional	API Score claimed	API score awarded
1					
2					

**\*Note:** Please see that for any conference paper published claim is not made for presentation also.

**Total API score Claimed:**

**Total API score awarded:**



**E (iii) Invited Lectures/ Refresher/Orientation course class and Chairmanships at National or International Conference/Seminars**

S.N.	Details of event. (Eg: Refresher Course in Commerce by ASC, Kerala Univ June 5, 2010)	Class/Talk or Chair	International /National /Regional	API Score claimed	API score awarded
1					
2					
3					
4					
5					

**Total API score Claimed:**

**Total API score awarded:**

**OTHER RELEVANT INFORMATION**

Please give details of any other significant contributions, awards etc. not mentioned earlier in this proforma.(activity Organized, coordinated, MOU `s, COE established, additional responsibilities assigned by HOD, Principal & Management)

S.N.	Details (Mention Year, Value etc., where relevant)

**Declaration**

**I certify that the information provided is correct as per records available with the University and/or documents enclosed along with this filled in Proforma.**

**Place**

**Date**

**Name and Signature of the**

**Candidate**

FOR USE BY

Director of School/Head of the Department

Specific Remarks if any:

VERIFIED AND COUNTERSIGNED

Place

Director of School/Head of the Department

Date:

(Office Stamp)



Since 1993

PKM Educational Trust ®

Agand - 4

# R. R. Institute of Technology

(Affiliated to VTU Belgaum and Approved by AICTE, Recognised by Govt. of Karnataka  
NAAC Accredited with 'B+' New Delhi)

Raja Reddy Layout, Chikkabanavara, Bengaluru - 560 090

Internal Quality Assurance Cell

IQAC Ver 2.0

## Performa for self-performance appraisal for Non-Teaching Staff

1. Name of Staff Member :
2. Position Title :
3. Department :

MAJOR RESPONSIBILITIES: List the major responsibilities of you handled order of importance:

Sl No	Parameter	Rating by Self	Rating by Head of the Department
1.	Perceptive to the needs of the student, faculty and institutional needs	5 4 3 2 1	5 4 3 2 1
2.	Ability to engage, motivate, supervise, and effectively work with colleagues	5 4 3 2 1	5 4 3 2 1
3.	Ability to engage, motivate, supervise, and effectively work in the interest of students	5 4 3 2 1	5 4 3 2 1
4.	Carry through tasks/areas of management assigned in a responsible manner	5 4 3 2 1	5 4 3 2 1
5.	Reach workplace on time	5 4 3 2 1	5 4 3 2 1
6.	Take leave only with prior permission of Supervisor	5 4 3 2 1	5 4 3 2 1
7.	When unplanned leave is taken informs supervisor	5 4 3 2 1	5 4 3 2 1
8.	Taken self-driven initiatives to improve work	5 4 3 2 1	5 4 3 2 1
9.	Offer suggestions to the responsible authorities offering suggestions for improvements in work practices	5 4 3 2 1	5 4 3 2 1
10.	Lend assistance to co-workers voluntarily	5 4 3 2 1	5 4 3 2 1
11.	Positively respond to any instruction, guidance, correction and discipline by superiors	5 4 3 2 1	5 4 3 2 1
12.	Have the ability to identify, analyse the problems and plan effective solutions.	5 4 3 2 1	5 4 3 2 1
13.	Have the talent, ability to respond to training or ambition for growth	5 4 3 2 1	5 4 3 2 1
14.	Meet work standards and complete all works always on time	5 4 3 2 1	5 4 3 2 1
15.	Require constant supervision, or follow up to complete the given task	5 4 3 2 1	5 4 3 2 1
16.	Maintains the workplace ambiance neat & pleasant	5 4 3 2 1	5 4 3 2 1
17.	Attitude towards students/parents/faculty members are polite & pleasant	5 4 3 2 1	5 4 3 2 1
18.	Maintains the documentary on time to time basis in orderly manner	5 4 3 2 1	5 4 3 2 1
19.	Maintains smooth relationship with subordinates	5 4 3 2 1	5 4 3 2 1
20.	Maintains, manages and utilises the resource in effective manner	5 4 3 2 1	5 4 3 2 1

1. Entry into Services at RRIT
  - a. Date-
  - b. Highest qualification-
  - c. Basic Pay-
  
2. Present Basic/Consolidated Pay-
  
3. No of year of Service-
  
4. Additional Qualification Acquired-
 

(Mention Date/University/Class Etc.)
  
5. Significant Contribution to RRIT since the day of joining:
  - a. Academic-
  - b. Curricular-
  - c. Co-Curricular-

**Signature of the employee**

**Recommendation & Signature**

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**OFFICE USE**

- |               |                      |                      |              |
|---------------|----------------------|----------------------|--------------|
| 1. LOP if any | 2. Date of Increment | 3. Amount Sanctioned | 4. New Basic |
|---------------|----------------------|----------------------|--------------|

**OS**

**Principal**

**CEO**

**Director**





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Raja Reddy Layout, Chikkabanavara, Bengaluru – 560 090

Internal Quality Assurance Cell

IQAC Ver 2.0

## Performa for self-performance appraisal Library Staff

1. Name of Staff Member :

2. Position Title :

3. Department :

1. MAJOR RESPONSIBILITIES: List the major responsibilities of you handled order of importance:

Sl No	Parameter	Rating by Self	Rating by Head of the Department
1.	Knowledge related to the library	5 4 3 2 1	5 4 3 2 1
2.	Interpersonal Skills (positive attitude; ability to get along well with students and faculty members)	5 4 3 2 1	5 4 3 2 1
3.	Maintains Professionalism (punctuality, attendance; conduct; responsiveness and follow through)	5 4 3 2 1	5 4 3 2 1
4.	Works well with full potential without hesitation	5 4 3 2 1	5 4 3 2 1
5.	Does Quality Work (comprehensive, accurate, timely, etc.)	5 4 3 2 1	5 4 3 2 1
6.	Able to work independently	5 4 3 2 1	5 4 3 2 1
7.	Positively respond to any instruction, guidance, correction and discipline by superiors	5 4 3 2 1	5 4 3 2 1
8.	Maintains and keeps up to date teaching requirements ( text book, Reference book,)	5 4 3 2 1	5 4 3 2 1
9.	Updates or renews the Journal ,digital data base time to time	5 4 3 2 1	5 4 3 2 1
10.	Takes interest in monthly maintenance of Library and submits the report to the superior	5 4 3 2 1	5 4 3 2 1
11.	Take leave only with prior permission of Supervisor	5 4 3 2 1	5 4 3 2 1
12.	When unplanned leave is taken informs supervisor	5 4 3 2 1	5 4 3 2 1
13.	Lend assistance to Department / faculty in charge voluntarily	5 4 3 2 1	5 4 3 2 1
14.	Attitude towards students/faculty members are polite & pleasant	5 4 3 2 1	5 4 3 2 1
15.	Prepares and submit weeding list half yearly	5 4 3 2 1	5 4 3 2 1

Rajesh-D.

26/11/21

1.	List significant contributions in one year
2	List any new tasks or additional duties apart from your regular responsibilities?
3	Describe the area which you feel require improvement along with the steps you plan to take and/or the resources you need to accomplish this.

4. Entry into Services at RRIT

- d. Date-
- e. Highest qualification-
- f. Basic Pay-

5. Present Basic/Consolidated Pay-

9. No of year of Service-

10. Additional Qualification Acquired-

(Mention Date/University/Class Etc.)

11. Significant Contribution to RRIT since the day of joining:

- g. Academic-
- h. Curricular-
- i. Co-Curricular-

**Signature of the employee**

**Recommendation & Signature**

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**OFFICE USE**

1. LOP if any                      2. Date of Increment              3. Amount Sanctioned              4. New Basic

**OS**

**Principal**

**CEO**

**Director**



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Raja Reddy Layout, Chikkabanavara, Bengaluru – 560 090

Internal Quality Assurance Cell

Ver 1.0

## Performa for self-performance appraisal Technical Staff

1. Name of Staff Member :
2. Position Title :
3. Department :

1. MAJOR RESPONSIBILITIES: List the major responsibilities of you handled order of importance:

Sl No	Parameter	Rating by Self	Rating by Head of the Department
1.	Technical knowledge related to the labs assigned	5 4 3 2 1	5 4 3 2 1
2.	Interpersonal Skills (positive attitude; ability to get along well with students and faculty members)	5 4 3 2 1	5 4 3 2 1
3.	Maintains Professionalism (punctuality, attendance; conduct; responsiveness and follow through)	5 4 3 2 1	5 4 3 2 1
4.	Works well with full potential without hesitation	5 4 3 2 1	5 4 3 2 1
5.	Does Quality Work (comprehensive, accurate, timely, etc.)	5 4 3 2 1	5 4 3 2 1
6.	Able to work independently	5 4 3 2 1	5 4 3 2 1
7.	Positively respond to any instruction, guidance, correction and discipline by superiors	5 4 3 2 1	5 4 3 2 1
8.	Have adequate knowledge on Maintenance and service of equipment	5 4 3 2 1	5 4 3 2 1
9.	Maintains the calibration report or update the data base / clears the system memory time to time	5 4 3 2 1	5 4 3 2 1
10.	Takes interest in monthly maintenance of laboratory equipment's and submits the report to the superior	5 4 3 2 1	5 4 3 2 1
11.	Take leave only with prior permission of Supervisor	5 4 3 2 1	5 4 3 2 1
12.	When unplanned leave is taken informs supervisor	5 4 3 2 1	5 4 3 2 1
13.	Lend assistance to Department / faculty incharge voluntarily	5 4 3 2 1	5 4 3 2 1
14.	Attitude towards students/faculty members are polite & pleasant	5 4 3 2 1	5 4 3 2 1
15.	Takes additional responsibilities as assigned by HOD	5 4 3 2 1	5 4 3 2 1

BS  
26/7/24

26/7/24

for CSE/ISE

*[Handwritten signature]*



1.	List significant contributions in one year
2.	List any new tasks or additional duties apart from your regular responsibilities?
3.	Describe the Lab you feel require improvement along with the steps you plan to take and/or the resources you need to accomplish this.

4. Entry into Services at RRIT

- a. Date-
- b. Highest qualification-
- c. Basic Pay-

5. Present Basic/Consolidated Pay-

6. No of year of Service-

7. Additional Qualification Acquired-

(Mention Date/University/Class Etc.)

8. Significant Contribution to RRIT since the day of joining:

- d. Academic-
- e. Curricular-
- f. Co-Curricular-

**Signature of the employee**

**Recommendation & Signature**

**OFFICE USE**

1. LOP if any    2. Date of Increment    3. Amount Sanctioned    4. New Basic

**OS**

**Principal**

**CEO**

**Director**

# Welfare Schemes for Teaching

## 1. Loan Facilities



PKM Educational Trusts

**R.R. Institute of Technology**

(Affiliated to VTU and Approved by AICTE, Recognised by Govt. of Karnataka)

Ref: RRIT/Ace-013/Dec -2019/2

Date: 14/01/2020

To

**The Chief Manager,**  
Vijaya Bank (Now Bank of Baroda)  
RRI Extension counter,  
R.R. Institutions,  
Chikkabanavara,  
Bangalore- 560090.

Respected Sir,

**Sub: Salary Advance for Mr.Jagadesh B N.**

With Reference to the above, kindly credit the amount of Rs.27332/-(Rupees Twenty-seven thousand three hundred and thirty two only) to Mr.Jagadeesh B N, Assistant Professor with account number 120901011000996 towards Salary Advance, the amount may be transferred from R.R. Institute of Technology account, bearing account number 182600541000001.

Thanking you,

Yours Truly

(Y. Raja Reddy)  
Managing Trustee

Raja Reddy Layout, Near Chikkabanavara Railway Station, Chikkabanavara, Hesaraghatta Road, Bangalore - 560 090  
Phone : +91-50-28391554, 080 28391553 Fax : +91-80-26391552, Mob : 78997 43333, Call : 666 000 11 11  
E-mail : rri@rriinstitutions.com, www.rriit.ac.in, www.rriinstitutions.com





## R. R. Institute of Technology

Approved by AICTE, Recognised by Govt. of Karnataka  
NAAC Accredited 'B' (New Delhi)  
Raja Reddy Layout, Chikmagalur, Bangalore - 560090 (PEM Educational Trust)

Date:	Remarks	
23/12/2019	<ol style="list-style-type: none"><li>1. Prof. Jagadeesh B N was appointed as Assistant Professor in the department of Civil Engineering as per appointment order no:RRIT/App/2016-17/118 dated 04/08/2016.</li><li>2. His date of Joining is 08/08/2016 and has completed his probation period.</li><li>3. A letter requesting for one-month salary advance of Rs. 27,332/- has been submitted by the him in view of his financial constraints. He is willing to repay the advance amount in 8 instalments.</li><li>4. Principal has forwarded the letter to management.</li><li>5. Letter is being forwarded to management for guidance on further action.</li></ol>	<p>Shruti K ESTL</p> <p><i>[Signature]</i> 23/12/2019</p> <p><u>8 Installments</u></p> <p><i>[Signature]</i></p>

To,  
The Principal  
RRIT, Bengaluru-90

07-09-2018

From,  
R S Patil  
Asst Professor,  
Department of Civil  
RRIT, Bengaluru-90

**Subject: Request for one month salary as loan-reg.**

With reference to the above subject I need one month salary as loan due to my financial problem. Please sanction me one month salary as loan which I will repay as per the rules of the institution. I request you to do the needful.

Thanking you

Yours faithfully

*R.S. Patil*  
(R.S. PATIL)

*To The management  
For words*  
*M.S. Patil*

PRINCIPAL  
R. R. INSTITUTE OF TECHNOLOGY  
Chikkabanevara, Bangalore-560 90

*For comm. in the  
7/9/18*

*To insert  
Please to consideration  
7/9/18*

*Through  
Ekt*



# R.R. Institute of Technology

Chikkabanavara, Bangalore-560090

Establishment Section

<p>Date: 14/09/2018</p>	<ol style="list-style-type: none"><li>1. Mr. R S Patil was appointed as Assistant Professor in the department of Civil Engineering as per Appointment order Ref: RRIT/APP/2014-15/43 dated 27/07/2015.</li><li>2. A letter requesting for 1Month Salary advance has been submitted.</li><li>3. Principal and CEO has forwarded the letter to the Management for further action.</li><li>4. Letter is being forwarded to the Management for guidance on further action.</li></ol>	<p>Remarks</p>
	<p>14/09/2018</p> <p>can be given &amp; recovered in 5 equal instalments.</p> <p><i>[Signature]</i></p>	<p>ESTD</p> <p><i>[Signature]</i></p>

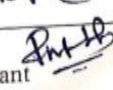
## 5. On Duty Leaves for Faculty Development Activities

R.R. Institute of Technology  
Chikkabanavara Bangalore-560090


### LEAVE APPLICATION


Application for -CL/SCL/ML/OOD/ ✓ Date: 25/08/19

Name	Dr. Manjunath R	
Department	CSE	
Designation	prof. & Head	
Date of Joining	21-11-18	
No of Leave available		
Leave Applied	From	To
	26/09/19	26/09/19
No of days	01	
Reason	Workshop @ VTU Regional office.	

Signature of The Applicant 

Sanctioned /Not Sanctioned

HOD Signature 

Principal 

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**OFFICE USE**

Number of Leaves /OOD

Debit	Credit	Balance

Est Section

Off Superintendent

RRIT / CV / 2019-20 / 76 / SEC


R.R. Institute of Technology

Chikkaballavara - Hampi - 500090

LEAVE APPLICATION

Application for - CI / SCI / MI / OOD / EL Date: 25/11/19

Name	Sharnika H.C	
Department	Civil	
Designation	Asst. Professor	
Date of Joining	13/10/17	
No of Leave available	0	
Leave Applied	From 26/11/19	To -
No of days	1	
Reason	FDP program	

Signature of The Applicant 

Sanctioned / Not Sanctioned

HOD Signature 

  
25/10/19  
Principal

OFFICE USE

Number of Leaves / OOD

Debit	Credit	Balance

Est Section

Off Superintendent

RRI/14/2019-20/74/ESP

R.R. Institute of Technology

Chakkabotavara, Bangalore-560090

LEAVE APPLICATION

Application for -  CL /  SCL /  ML /  OOD /  EI Date: 25/9/19

Name	Gnanashela P	
Department	Civil Engg	
Designation	Asst prof	
Date of Joining	20/7/2015	
No of Leave available	04	
Leave Applied	From 26/9/19	To
No of days	• 1 <del>day</del> (workshop)	
Reason	NTO workshop	

Signature of the Applicant

Sanctioned / Not Sanctioned

HOD Signature

  
Principal  
28/9/19

OFFICE USE

Number of Leaves / OOD

Debit	Credit	Balance

Est Section

Off Superintendent



# 10. Wi-Fi Facilities



## RailTel Corporation of India Limited

### Tax Invoice

RCIL Address for state Karnataka - RailTel Corporation of India Limited, Vectra House, 2nd Floor, East Wing, No-15, 1st Main, 6th Cross Gandhinagar, Bangalore-560009

<b>CUSTOMER BILL TO</b>	
Customer Name	PKM Educational Trust (E)
Address	PKM Educational Trust RR Institutions, Raja Reddy Layout Near Chikkabanavara Railway Station, Chikkabanavara Hebaghatta Road, Bangalore, Bangalore, Karnataka, 560009
<b>CUSTOMER Supply Address</b>	
State Code	29 and State: Karnataka

Invoice No.:	1529101559
Invoice Date:	05-JAN-2020
Payment Term:	IMMEDIATE
Customer PO No.	PKM/TP02017.18 dt 16/01/18
Service Type:	IBW
Sales Order No.	4102980537
Billing Cycle:	Quarterly
Billing Period:	05-JAN-2020 TO 04-APR-2020

<b>Customer Details</b>	
Customer PAN No.:	XXXXXXXXXX
Customer TAN No.:	BEHP0179I
Customer GSTIN/UTN No.:	29XXXXXXXXXX

<b>RailTel Details</b>	
Bank Name- Union Bank of India	IFSC Code - UBIN0532738
Bank Account No.	327401010373007
GSTIN : 29AADCR7176C129	PAN: AADCR7176C

S.No	Goods/Service	HSN/ SAC	Location from	Location To	Circuit ID	DOC	Quantity	UOM	Unit Rate	Billing Amount
1	Internet Port Charge - Gold (1:1) - +2C 5Mbps	998422	PKM Institute (RAI), Chikkabanavara		489913	05-APR-2018	1	MB	201271.19	201271.19

Whether Tax is Payable under Reverse Charge (Yes/No)

Amount in words: Two Lakh Three Seven Thousand Five Hundred Only

Gross Value	201271.19
CGST@9%	18114.41
SGST@9%	18114.41
Total Invoice Amount	237500.00

PKM ET  
 Amount: 834100/- N 237500/-  
 Date: 17/1/2020

(Authorized Signatory)  
 M. RAVI KUMAR SOMMAKANTI

RailTel Corporation Of India Ltd. (A Government Of India Undertaking, Ministry Of Railways) / Fin / AG M / Finance  
 Corporate Office: 143, Institutional Area, Sector 44, Gurugram , 122003, NCR(India), T: +91 124 2714000; F: +91 124 4236084  
 CIN-U64202DL2000GOI107905

RailTel Corporation of India Limited  
 Region: Southern Region  
 Bangalore-560009

PAYMENT TRF THROUGH NEFT

for payment  
 [Signature]

Payment Due Date  
 15 FEB 2020  
 Please Pay Only through NEFT as Per The Details Provided on The Invoice

आरटीजीएस / एनईएफटी / अंतर शाखा प्रेषण / डीडी / बैंक के लिए आदेशन फॉर्म  
 Application Form for RTGS/NEFT/Inter branch remittance/issue of DD/PO



**विजया बैंक**

(भारत सरकार का उपकारित)  
 भारतीय प्रतिरोधक शास्त्री

**VIJAYA BANK**

(A GOVERNMENT OF INDIA UNDER TAKING)  
 A friend you can bank upon

शाखा / Branch

ग्राहक खाता सं.

Customer's A/c No.

(यदि कोई हो तो if any) :

DDH

ग्राहक का नाम

Customer's Name

P K MEET

हिलाधिकारी / आदाता के विवरण / Details of beneficiary/payee

खाता सं. A/c No.

नाम Name

बैंक Bank

शाखा Branch

उद्देश्य / Purpose

धन प्रेषक / Remitter

रकम Amount

कमीशन Commission

भा. रि. ष / अन्य प्रभार, यदि कोई हो

RBI / Other charges, if any

कुल TOTAL

327301010373007

RAI TEL CORPORATION.

OF INDIA LIMITED

UNION BANK OF INDIA

RP ROAD SECUNDRABAD

₹ 237500

₹

₹ /

₹ 237500

रकम शब्दों में Amount in words रुपए Rupees \_\_\_\_\_

आरटीजीएस / एनईएफटी के संबंध में, दिनांक - जिस दिन प्रेषण करना हो  
 In case of RTGS / NEFT, date when remittance is required to be made :  
 21/08/2020

आईएफएससी कोड  
 IFSC Code :

UBIN0582736

यूटीआर सं.  
 UTR No

एस डब्ल्यू ओ / लिपिक / सहायक प्रबंधक  
 SWD / Clerk / Asst. Manager

12/11/2020

1/50.000P ads/07/2014



## Welfare Schemes for Non-Teaching

### 1. Loan Facility

2019  
81

Date: 20/8/19.

Applied Details

Name	Rangamma.		
Department	Housekeeping.	Date of Joining	5/11/2015
Designation	Housekeeper.	Gross Salary	6000.
Amount Requested	1000.	Amount Sanction	1000.
Sanction Mode	Cash.	No. of Installment	1
Sanction details	BS5574/20/8/19.		
Recovery From	August 2019	Received Till	August 2019.

Receiver	Account	Principal	Director.
<u>Sonaw</u>	<u>Palle</u>	<u>Ant</u>	

Recovery Details

Sl. NO	Month/Year	Particular	Deduction	Balance	Signature of A/c Incharge
1.	August 2019.	By Aug Salary	1000	—	<u>Sonaw</u> 13/8/2019

Closing note: Cleared. in the month of August 2019 Salary.

Accountant Signature



Date: 20/8/19.

## Applied Details.

Name	Mala.		
Department	House keeping.	Date of joining.	14/2/11.
Designation	Sweeper.	Gross Salary.	6000.
Amount Requested	500	Amount Sanction.	500.
Sanction vide.	Cash.	No. of Installments.	1
Sanction Details.	1555573/20/8/19.		
Recovery from.	August 2019	Recovery Till.	August 2019.

Receives:	Accounts <u>Pollu</u>	Principal <u>[Signature]</u>	Director.
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## Recovery Details

Sr. No	Month/Year	Particulars	Deduction	Balance.	Incharge Signature.
1.	August 2019.	By Aug Salary	500	-	

Closing Note: Cleared in the month of August 2019 Salary

Accountant Signature.



Date: 2/8/19.

### Applied Details.

Name:	Shah Taj.	Date of Joining.	14/8/2013.
Department	House Keeping.	Gross Salary.	6000.
Designation	Sweeper.	Amount Sanction.	2500.
Amount Requested.	2500.	No of Installments.	1
Sanction vide.	Cash.	Recovery Till.	August 2019.
Sanction details.	ES5577/2/8/19.		
Recovery from.	August 2019		

Receiver	Accounts	Principal	Director.
<u>22375,</u>	<u>Pelle</u>	<u>[Signature]</u>	

### Recovery details

Sl. No.	Month/Year	Particulars.	Deduction	Balance.	Incharge Signature.
1.	August/2019	By Salary	2500.	—	

[Signature]

Closing Note: Released in the month of August 2019 Salary.

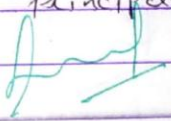
Accountant Signature.



Date: 29/8/19.

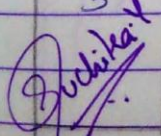
### Applied Details.

Name:	Babu.		
Department	Attendees.	Date of Joining.	20/6/2018
Designation.	Attendee.	Gross Salary.	8500/-
Amount Requested	10,000/-	Amount Sanction.	10,000/-
Sanction vide.	Cash.	No. of Installments	4.
Sanction Details.	SSSS95/29/8/19.		
Recovery from.	August 2019.	Recovery Till.	November 2019.

Receiver.	Accounts	Principal.	Director.
S. Babu	<u>Pattu</u>		

### Recovery Details

Sl. No.	Month/Year	Particulars.	Deduction	Balance.	Inspector Signature.
1.	Aug 2019.	By Aug Salary	3000 ✓	7000.	
2.	Sept 2019	By Sept Salary R.No. 00103580 11/10/19.	3000 ✓	4000.	
3.	October 2019	By Oct Salary	4000 ✓	—	



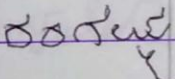
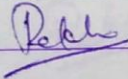

Closing Note. Cleared in the month of October 2019 salary.

Accountant Signature.



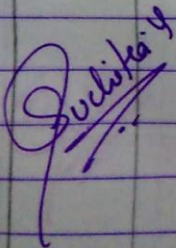
Date: 30/7/19.

### Applied Details.

Name.	Rangamma.		
Department.	House keeping.	Date of Joining.	5/11/15
Designation.	Swicoper.	Gross Salary.	6000.
Amount Requested.	500.	Amount Sanction.	500
Sanction Mode.	Cash.	No. of Installments.	1
Sanction Details.	555538/30/7/19.		
Recovery From	July 2019.	Recovery Till.	July 2019.
Receiver	Accounts	Principal	Director.
			

### Recovery Details

Sl. No.	Month/Year	Particulars.	Deduction.	Balance.	Incharge Signature.
1.	July 2019	By Jul Salary	500	-	



Closing Note - Cleared in the month of July 2019 Salary.


Accountant Signature.



Date: 26/7/19.

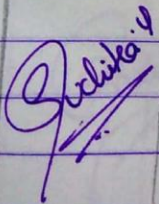
### Applied Details.

Name.	Mangula R.	Date of Joining.	11/10/2017.
Department.	Attender		
Designation.	Attender.	Gross salary.	5500
Amount Requested.	1000	Amount Sanction.	1000
Sanction vide.	Cash	No. of installments.	1
Sanction Details.	ES5521/26/7/19.		
Recovery from.	July 2019	Recovery Till.	July 2019.

Receiver	Accounts -	Principal	Director.
Mangula R	Pahla		

### Recovery Details

Sl. No.	Month/Year	Particulars.	Deduction	Balance.	Incharge Signature.
1.	July 2019	By Jul Salary	1000	-	



Closing Note: Cleared in the month of July 2019 Salary.

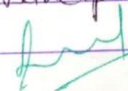
Accountant Signature.



Date: 26/7/19.

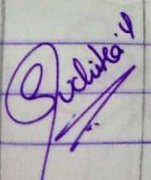
### Applied Details.

Name.	Manjula R.	Date of Joining.	11/10/2017.
Department.	Attender		
Designation.	Attender.	Gross Salary.	5500
Amount Requested.	1000	Amount Sanction.	1000
Sanction vide.	Cash	No. of installments.	1
Sanction Details.	ESS521/26/7/19.		
Recovery from.	July 2019	Recovery Till.	July 2019.

Receiver	Accounts -	Principal	Director.
Manjula R.	Pals		

### Recovery Details

Sl. No.	Month/Year	Particulars.	Deduction	Balance.	Incharge Signature.
1.	July 2019	By Jul Salary	1000	-	



Closing Note: Cleared in the month of July 2019 Salary.

Accountant Signature.



Date: 23/7/19.

## Applied Details.

Name	Ramya		
Department	Attender.	Date of Joining.	3/6/19.
Designation	Attender.	Gross Salary.	5000.
Amount Requested.	500	Amount Sanction.	500
Sanction vide.	Cash.	No. of Installments.	1
Sanction Details.	B 55509/23/7/19.		
Recovery from.	July 2019	Recovery Till.	July 2019.

Receiver	Accounts	Principal	Director.
Ramya	<u>Palle</u>	<u>[Signature]</u>	

## Recovery Details

Sl. No	Month/Year	Particulars	Deduction	Balance	Enclosure Signature
1.	July 2019.	By Jul Salary	500	—	

[Signature]

Closing Note: Cleared in the month of July 2019 Salary

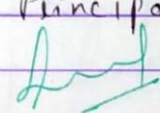
Accountant Signature



Date: 27/9/19.

## Applied Details.

Name:	Rangamma.		
Department	House keeping.	Date of Joining.	5/11/2015
Designation:	House keeping.	Years Salary.	6000.
Amount Requested.	2500.	Amount Sanction.	2500.
Sanction Vide.	Cash	No. of Installments.	1
Sanction Details.	GSSG/47/27/9/19.		
Recovery from.	September 2019.	Recovery Till:	September 2019.

Receiver	Accounts	Principal	Director.
G. S. R. &	Pelle		

## Recovery Details

Sl. No.	Month/Year	Particulars	Deduction	Balance	Balance Signature.
1.	September 2019	By Sept Sal	2500.	—	



Closing Note - Cleared in the month of September 2019 Salary.

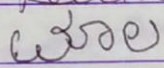
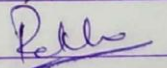
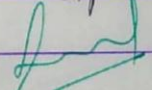
Accountant Signature.



Date: 20/9/2019.

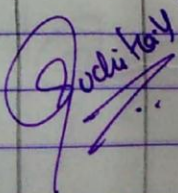
## Applied Details.

Name	Mala.		
Department	House Keeping.	Date of Joining	14/2/2011.
Designation	House Keeping.	Gross Salary.	6000.
Amount Requested.	500	Amount Sanction.	500
Sanction vide.	Cash	No. of Installments.	1
Sanction Details.	BSS634/20/9/19		
Recovery from	September 2019	Recovery Till:	September 2019

Receiver	Accounts	Principal	Director.
			

## Recovery Details.

Sl. No	Month/year	Particulars	Deduction	Balance	Incharge Signature.
1.	September 2019	By Sept salary	500	—	



Closing Note: Cleared in the month of September 2019 Salary.



Date: 3/10/19.

## Applied Details.

Name	Roopeshai G.K.		
Department	Exam Section.	Date of Joining	2/11/2018.
Designation.	Senior office asst.	Gross Salary.	16500.
Amount Requested	5000	Amount Sanction.	5000
Sanction vide.	Cash.	No. of Installments.	1
Sanction Details.	E-55656/3/10/19.		
Recovery from	September 2019.	Recovery Till.	September 2019

Receives	Accounts	Principal	Director.
G. <del>K. S. Patil</del>	<u>Patil</u>	<u>Patil</u>	

## Recovery Details

S.No	Month/Year	Particulars	Deduction	Balance	Recovery Signature
1.	September 2019	By sept salary	5000	—	

Closing Note: Cleared in the month of September 2019 salary.

Accountant Signature



Date: 30/9/19.

Applied Details.

Name	Radha.T.		
Department	Attender	Date of Joining	20/6/2018.
Designation	Attender	Gross Salary	5500.
Amount Requested	1000	Amount sanctioned	1000
Sanction vide	Cash	No. of installments	1
Sanction Details	LS 55657/30/9/19.		
Recovery from	September 2019	Recovery Till	September 2019.

Receiver	Accounts	Principal	Director.
Radha.T	<u>Radha</u>	<u>[Signature]</u>	

Recovery Details

Sr. No.	Month/year	Particulars	Deduction	Balance	Incharge Signature
1.	September 2019	By Sept Salary	1000	-	

[Signature]

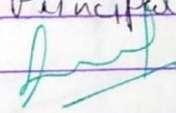
Closing Note: Cleared in the month of September 2019 Salary



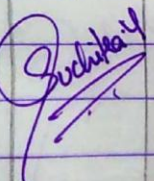
Date: 15/10/19.

## Applied Details.

Name:	Dhanalokshmi		
Department	House Keeping	Date of Joining.	5/11/2015
Designation.	Sweeper	Gross Salary.	
Amount Requested.	1000.	Amount Sanction.	1000
Sanction Vide.	Cash.	No. of Installments.	1
Sanction Details.	BSS5683 / 15/10/19		
Recovery from.	October 2019	Recovery Till.	October 2019

Receiver	Accounts	Principal	Director.
B. S. V. S.	P. K. S.		

## Recovery Details

Sl. No.	Month/Year	Particulars	Deductions	Balance	Employee Signature
f.	Oct / 2019	By act Salary	1000	-	
					

Closing Note: Cleared in the month of October 2019 Salary

Accountant Signature.



Date - 19/10/19.

Applied Details

Name	Rangamma.		
Department	House keeping	Date of Joining	5/11/2015
Designation	Sweeper.	Gross Salary	
Amount Requested	5000.	Amount sanction.	5000
Sanction Vide	Cash.	No. of Installments.	1.
Sanction Details	ESS 693 / 19/10/19		
Recovery from	October 2019	Recovery Till.	November 2019.

Receiver	Accounts	Principal	Director.
<u>Dorai</u>	<u>Reddy</u>	<u>[Signature]</u>	

Recovery Details

Sl. No	Month/year	Particulars	Deductions	Balance.	Incharge Signatures.
(i)	October 2019	By Oct Salary	5000	—	

[Signature]

Closing Note Cleared in the month of October 2019 Salary

Accountant Signature



Date 26/10/2019

Applied Details.

Name	Mala.		
Department	House keeping	Date of joining	
Designation	Swacpel.	Gross Salary	
Amount Requested	500	Amount Sanction	500
Sanction (Vide)	SS 714/26/10/19.	No. of installments	1
Sanction Details	Cash		
Recovery from	October 2019	Recovery Till	November 2019.

Receiver	Accounts	Principal	Direct.
W. S. S.	<u>Palle</u>	<u>[Signature]</u>	

Recovery Details

Sr. No	month/year	Particulars	Deducting	Balance	Exchange Signature
①	October 2019	Byoort salary	500	-	

[Signature]

Closing note: Closed in the month of October 2019 Salary.

Accountant Signature



Date - 31/10/19

## Applied details.

Name	Radha Bai		
Department	Stores	Date of joining	
Designation	Office Asst.	Gross Salary	
Amount Requested	2500	Amount Sanction	2500
Sanction vide	Corh.	No of Installments	1
Sanction details	1555218/31/10/19		
Recovery from	October 2019	Recovery till	October 2019.

Receiver	Accounts	Principal	Director.
Radha Bai	<u>Radha</u>	<u>[Signature]</u>	

## Recovery Details

S.LNO	Particulars	Amount year	Deductions	Balance	Incharge Signature
1.	By October Salary	Oct/2019	2500	—	

Juditha V  
/

Amount of 2500/- is the net amount for October 2019 Salary.



Date - 25/10/19.

## Applied Details.

Name	Range.		
Department	Attender	Date of joining	
Designation	Attender	Grass Salary.	
Amount Requested.	1000	Amount Sanction.	1000
Sanction vide.	Cash	No of installments.	1
Sanction details.	GSS/12/25/10/19		
Recovery from.	October 2019	Recovery till.	October 2019

Receiver	Accounts	Principal	Directa.
Rangee	<u>Relho</u>	<u>[Signature]</u>	

## Recovery Details

Sl. NO.	Month/year	Particular	Deducting	Balance	Enclosure Signature
1.	October 2019	Grat Salary	1000	-	

Closing Note: Cleared in the month of October 2019 Salary.

Accountant Signature



Date - 21/11/2019.

## Applied Details.

Name	Shaktaj	Date of Joining	14/08/13.
Department	House Keeping.	Gross Salary	
Designation.	Sweeper.	Amount Sanction.	3000
Amount Requested.	3000.	No. of Installments.	1
Sanction vide.	Cash	Recovery from.	1555754/21/11/19.
Recovery from.	1555754/21/11/19.	Sanction Details	November 2019
Sanction Details	November 2019	Recovery till.	November 2019.

Receiver	Accounts	Principal	Director.
273725	<u>Rph</u>	<u>[Signature]</u>	

## Recovery Details

S/No.	Month/year	Particulars	Reductions	Balance	Incharge Signatures.
1.	Nov-2019	Pay Nov Salary	3000	-	

Closing Note: Cleared in the month of November 2019 Salary.

Accountant Signature



Date: 05/11/2019.

Applied Details.

Name	Shashi Palkar		
Department	Accounts	Date of joining	12/04/2018.
Designation	Office Asst.	Gross Salary	10,000
Amount Requested	5000	Amount Sanctioned	5000
Sanction vide	Cat	NO. of Installments	1
Sanction details	355766/05/11/2019.		
Recovery from	November 2019	Recovery till	November 2019

Received.	Accounts	Principal	Director.
<u>Palkar</u>	<u>Palkar</u>	<u>[Signature]</u>	

Recovery Details

Sl. No	Month/year	Particulars	Deductions	Balance	Checking Signature.
1.	Nov 2019.	By Nov Salary	5000	-	

[Signature]

Closing note: Cleared in the month of November 2019 Salary.

... Signature

Date: 16/12/19.

## Applied Details.

Name	Mariyappa S.B.		
Department		Date of Joining.	
Designation		Gross Salary	
Amount Requested.	10000	Amount Sanction.	10000
Sanction vide.	BSS 816 / Cash	No. of Installments.	3.
Sanction details	BSS 816 / 10/12/19		
Recovery from.	December-2019	Recovery Till.	February-2020

Receiver	Accounts	Principal	Director.
<u>Maria</u>	<u>Polko</u>	<u>[Signature]</u>	

## Recovery Details

Sl No.	Month/year	Particulars	Deductions	Balance	Incharge Signature
1.	Dec-2019	By Dec salary	3500/-	6500	
2.	Jan-2020	By Jan-Sal.	3500/-	3000	
3.	Feb-2020	By Feb sal.	3000/-	—	

[Signature]



Date: 17/12/19.

## Applied Details.

Name	Dhandakshmi		
Department	House keeping	Date of joining.	05/07/2011.
Designation	House keeper.	Gross Salary.	
Amount Requested.	5000/.	Amount Sanction	5000
Sanction Vide	Cash	No. of installments.	2.
Sanction Details -	555836/17/12/19.		
Recovery from -	December-2019	Recovery till.	January-2020.

Receiver	Accounts	Principal	Director.
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	

## Recovery Details

Sl. No	Month/year	Particulars	Deductions	Balance	Incharge Signature
1.	Dec-2019	By Dec sal	2500	2500	
2.	Jan-2020	By Jan-2020 sal.	2500	—	

[Signature]

Closing Note - Cleared in the month of January-2020 Salary.

Accountant Signature.

Date - 03/01/2020

Applied details

Name	Male		
Department	House keeping	Date of joining	14/02/2011
Designation	House keeper	Gross salary	6000/-
Amount Requested	500/-	Amount Sanction	500/-
Sanction vide	Cash	No of installments	1
Sanction Details	355868/03/01/2020		
Recovery from	January - 2020	Recovery till	January - 2020
Receiver	Accounts	Principal	Director
WSE	<u>Petle</u>	<u>[Signature]</u>	

Recovery Details

Sl. No.	Month/Year	Particulars	Deductions	Balance	Incharge Signature
1.	Jan - 2020	By Jan Sal	500	-	

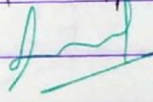
Closing Note: Cleared in the month of January - 2020 salary.



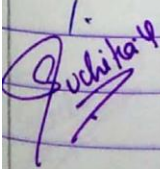
Date: 27/12/2019.

## Applied Details.

Name	Shahrij		
Department	House Keeping	Date of Joining.	14/08/2013
Designation.	House keeper.	Gross Salary.	6000/-
Amount Requested.	2000/-	Amount Sanction.	2000/-
Sanction vide.	555888/27/12/19.	No of Installments.	1
Sanction Details.	Cash		
Recovery from.	December-2019	Recovery till.	December 2019

Receiver	Accounts	Principal.	Director.
22/3/15,	<u>Rohit</u>		

## Recovery Details

S.F. NO	Month/Year	Particulars.	Deductions.	Balance.	Charge Signature
1.	December 2019	By rec salary	2000	-	
					

Closing Note - Cleared in the month of December 2019 Salary.

Accountant Signature.



Date: 2/01/2020.

Applied Details.

Name	Sakira.		
Department	House keeping.	Date of joining.	
Designation.	House keeper.	Gross Salary.	
Amount Requested.	1000	Amount Sanction.	1000
Sanction vide.	Cash	No of installments.	1
Sanction Dtds.	BSS 867/24/2020		
Recovery from.	January-2020	Recovery Till.	January 2020.

Receiver.	Accounts	Principal	Directd.
8898	<u>Rishi</u>	<u>[Signature]</u>	

Recovery Details -

Sl. No.	Month/year	Particulars	Deductions	Balance.	Charge Signatd.
1.	January 2020 December 2020	By Jan 2020 Dec 2020.	1000	-	

[Signature]

Closing Note. Cleared in the month of January 2020 Salary.



Date. 23/12/2019.

## Applied Details

Name	Radha Bai		
Department.	Stores		
Designation.	Store Incharge.	Date of Joining.	18/05/2016.
Amount Requested	10,000/-	Gross Salary.	8800/-
Sancta Vido.	Cash	Amount Sanction.	10,000/-
Sanction Details.	555852/23/12/19.	No. of Installments.	
Recovery from.	December - 2019	Recovery Till.	March - 2020.

Receiver.	Accounts.	Principal	Disectd.
Radha Bai	<u>Radha</u>	<u>[Signature]</u>	

## Recovery Details.

Sl. No	Month/year	Particulars.	Deductions.	Balance.	Incharge Signature
1.	December/2019	By Dec Salary	2500 ✓	7500	
2.	January/2020	By Jan Salary	2500 ✓	5000	
3.	February/2020	By Feb Salary	2500 ✓	2500	
4.	March/2020	By March Salary	2500 ✓	-	

[Signature]  
Closing Note: Cleared in the month of March 2020 Salary.



### Applied Details

Date: 21/12/2017

Name	Bobu		
Designation	Attendant	Date of Joining	21/09/2017
Designation	Attendant	Contract	Contract
Amount Requested	500	Amount Sanctioned	500
Sanction Mode	Cash	No. of Installments	1
Sanction Details	AS 266/3/17/2017		
Recovery from	December - 2017	Recovery till	December 2017
Receiver	Accounts	Principal	Director
Babu	Bobu	<u>Bobu</u>	

S.No	Month/Year	Particulars	Deduction	Balance	Check/signature
1.	December 2017	By Dec Sal	500	-	

*Bobu*

Amount is closed in the month of December 2017



Date: 29/01/2020

## Applied Details

Name	Male.		
Department	House keeping	Date of joining	12/02/2011.
Designation	House keeper	Gross Salary	6000
Amount Requested	500	Amount Sanctioned	500
Sanction vide	Cash	No of installments	1
Sanction details	BSS 914/29/01/2020		
Recovery from	January 2020	Recovery Till	January 2020
Receiver	Accounts	Principal	Director
WSE	<u>Pake</u>	<u>[Signature]</u>	

## Recovery Details

Sl. No	Month/year	Particulars	Deductions	Balance	Enclosure Signature
1.	January/2020	By June Salary	500	-	
<u>[Signature]</u>					

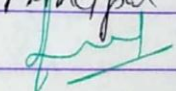
Closing Note Closed in the month of January 2020  
Salary.

Accountant Signature.



Date: 15/01/2020

## Applied Details

Name.	Ramya		
Department	Attendees	Date of Joining	
Designation.	Attendee.	Gross Salary	
Amount Requested.	1000	Amount Sanctioned	1000
Sanction vide.	BSS906/15/01/2020	No of Instalments.	1
Sanction details	Cash		
Recovery from.	January 2020	Recovery Till.	January 2020
Receiver Ramya	Accounts Peth	Principal 	Director

## Recovery Details.

Sl. No.	Particulars	Month/year.	Deductions	Balance	Discharge Signature
1.	By Jan Salary	January 2020	1000	—	

Closing Note: Cleared in the Month of January 2020  
Salary.

Accountant Signature



## Applied details

Date: 29/02/2020.

Name	Shahidaj		
Department	House Keeping	Date of Joining	
Designation	House Keeper	Gross Salary	
Amount Requested	2000	Amount Sanctioned	2000
Sanctioned vide	B56055/29/02/2020	No of Installments	1
Sanction Details	Cash		
Recovery from	February 2020	Recovery Till	February 2020

Receiver	Accountant	Principal	Director
<u>29/2/20</u>	<u>Rekha</u>	<u>[Signature]</u>	

Sl. No	Month/Year	Particulars	Deductions	Balance	Tallying Signature
1.	February-2020	By Feb Salary	2000	—	

[Signature]

Closing Note: Cleared in the month of February 2020 Salary.

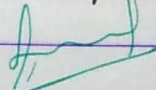
Accountant Signature



Date: 15/02/2020.

## Applied Details

Name	Sakira.	Date of Joining.	
Department	House keeping.	Gross Salary.	
Designation.	House keeper.	Amount Sanctioned:	3000
Amount Requested.	3000	No of installments.	1
Sanctioned vide	Carh		
Sanction Details	BSSR/15/2/2020.	Recovery Till.	1
Recovery from.	February 2020		February 2020

Receiver.	Accountant	Principal	Director.
789D	<u>Pelko</u>		

Sl. no.	Month/year	Particulars.	Deductions.	Balance	Exchge Sign
01.	February 2020	By Feb salary	3000	-	

Closing Note: Cleared in the Month of February 2020 Salary

Accountant Signature.



Date: 25/2/2020

## Applied Details

Name	Rooparshi Gik.	Date of Joining	
Department	Examination	Class Salary	
Designation	Office Asst	Amount Sanctioned	50000
Amount Requested	50000	No of Installments	10
Sanctioned vide	Best Neft.		
Sanction details	GO66029/25/02/2020	Recovery 7/11	November 2020
Recovery from	February 2020.		

Receiver	Accountant	Principal	Sinced.
G.K. Rooparshi	<u>Palkar</u>	<u>[Signature]</u>	

10.

9. Oct 2020. By Oct Salary 5000 5000

S.No	Month/year	Particulars	Deductions	Balance	include signature
1.	Feb 2020	By Feb Salary	5000	45000	
2.	March 2020	By March Salary	5000	40000	
3.	April 2020	By April Salary	4000	36000	
4.	May 2020	Rec. 00103732 By May Salary	6000	30000	
5.	June 2020	By June Salary	5000	25000	
6.	July 2020	By July Salary	5000	20000	
7.	Aug 2020	By Aug Salary	5000	15000	
8.	Sept 2020	By Sept Salary	5000	10000	

Accountant Signature.

Palkar



Date 25/02/2020

Applied Details

Name	Narasimha Murthy	Date of Joining.	
Department	Attendee	Gross Salary	
Designation	Attendee.	Amount Sanctioned.	2000
Amount Requested,	2000	No of Installments.	1
Sanctioned vide	Cash.		
Sanction details	CS6131/13/2020	Recovery Till.	February 2020
Recovery from.	February 2020		

Receiver	Accountant	Principal.	Director.
Murthy	<u>Peter</u>	<u>[Signature]</u>	

Sl. No.	Month/Year	Particulars	Deductias	Balance	Signature
1.	February 2020	By Feb Salary	2000	-	
<u>[Signature]</u>					

Closing Note - Cleared in the month of February 2020 Salary.

Accountant Signature



Date: 10/02/2020

## Applied details

Name.	Winston Chagelin	Date of Joining	
Department.	Maintenance	Grade Salary.	
Designation	Maintenance Incharge.	Amount Sanctioned	6000
Amount Requested.	6000	No. of Installments.	1
Sanctioned vide.	Cash.		
Sanctioned details.	ES/942/10/2/2020	Recovery Till	February 2020.
Recovery from.	February - 2020.		

Receiver.	Accountant	Principal	Director.
<u>Winston</u>	<u>Pokh</u>	<u>[Signature]</u>	

Sl. No.	Month/year	Particulars	Reductions.	Balance	Include signature
1.	Feb 2020	By Feb Salary	6000	6000	

[Signature]

Class Note Cleared in the month of Feb 2020 Salary.

Accountant Signature

Date: 24/2/2020

Applied Details

Name	Narasimha Murthy	Date of joining	
Department	Attender	Current Salary	
Designation	Attender	Annual Increment	2000
Amount Requested	2000	Along with increment	1
Intentioned Vehicle	Car		
Intentioned Details	ES6217/24/2/2020	Recovery 7111	March 2020
Recovery from	March 2020		

Receiver	Accountant	Principal	Director
	<u>Bobu</u>	<u>[Signature]</u>	

~~Not Reversed~~

Sl. No	Month/Year	Particulars	Deduction	Balance	Initials
1.		ES6217/24/2/2020			

Closing Note:

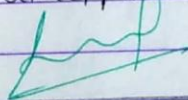
Accountant Signature



Date: 6/6/2020.

## Applied Details.

Name	Narasimha Murthy	Date of Joining	.
Department	Attendee	Gross Salary	
Designation	Attendee.	Amount Sanctioned	1500
Amount Requested	1500	No of Installments	1
Sanctioned vide	ES6270/6/6/2020	Recovery Till.	May 2020.
Sanctioned Details.	Cash	Recovery from.	May 2020

Receiver.	Accountant	Principal	Director.
Murthy.	<u>Peth</u>		

S. No.	Month/Year.	Particulars.	Deductions	Balance.	Enclosure Signature.
1.	May 2020.	By May Salary	1500.	Nil	

Peth

Closing note - Cleared in the month of May 2020 Salary.

Accountant Signature

Date: 16/6/2020

Applied Details.

Name	Achitya G.	Date of Joining	
Department	Administration	Gross Salary	
Designation	Office Superintendent	Amount Sanctioned	1000.
Amnt Requested	1000.	No. of Instalments	1
Sanctioned mode	Cash		
Sanctioned details	ES62AS/16/6/2020.		
Recovery from	June 2020	Recovery Till	June 2020.

Receiver	Accountant	Principal	Director
	<u>Petle</u>	<u>Ant</u>	

Sl. No.	Month year.	Particular	Deductions	Balance	Entry made
1.	June 2020	By Tax Salary	1000	-	

Sudhakar

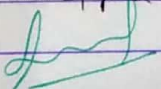
Closing Note: Closed in the month of June 2020 Salary

Account signature



Date: 19/6/2020.

Name	Radha Bai	Date of Joining	
Department	Stores	Gross Salary	
Designation	Store Incharge.	Amount Sanctioned	10,000
Amount Requested	10,000	No. of installments	4
Sanctioned vide	Cheque		
Sanctioned Details	1556276/19/6/2020		
Recovery from	May 2020	Recovery Till	September 2020 August

Receiver	Accountant	Principal	Director
Radha Bai	<u>Pekha</u>		

Sl. No.	Month/year	Particulars	Deductives	Balance	Check Signature
1.	May 2020	By May Salary	2500 ✓	7500	
2.	June 2020	By June Salary	2500 ✓	5000	
3.	July 2020	By July Salary	2500 ✓	2500	
4.	August 2020	By Aug Salary	2500 ✓	—	

Initial  
Closing Note: Cleared in the month August 2020 salary.

Accountant Signature



Date: 19/6/2020

Name	Neeta Haish	On joining	
Department	Administration	Gross salary	
Designation	Receptionist		
Amount Requested	25000	Amount Sanctd.	25000
Sanctioned vide	Cheque	No. of installments	5
Sanctioned details	LS 56277 / 19/6/2020		
Recovery from	June 2020	Recovery till	October 2020

Receiver	Accountant <u>Pokher</u>	Principal <u>[Signature]</u>	Director
----------	-----------------------------	---------------------------------	----------

Sl. No.	Month/year	Particulars	Deductions	Balance	Enclose Signature
1.	June 2020	By June salary	5000	20000	
2.	July 2020	By July salary	5000	15000	
3.	August 2020	By August salary	5000	10,000	
4.	Sept 2020	By Sept salary	5000	5000	
5.	Oct. 2020	By Oct salary	5000	NIL	

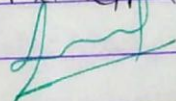
Closing Note: Cleared the salary Advance in the month of November 2020.

Accountant Signature



Date: 29/2020.

Name.	Bharathi G.R	Date of Joining	
Department	Administration	Gross Salary.	
Designation.	Office Asst.		
Amount Requested.	12000	Amount sanctioned.	12000
Sanctioned vide.	NFT - Transfer.	No. of instalments	6.
Sanctioned Details			
Recovery from.	August 2020	Recovery Till.	January 2021

Receiver	Accountant	Principal	Director.
Bharathi GR	<u>Palle</u>		

Sl No	Month Year	Particulars.	Deductions	Balance	Receipts
1	August 2020	By August Salary	2000.	8000	
2	September 2020	By Sept Salary	2000	6000	
3.	October 2020	By Oct Salary	2000	4000	
4					
5					
6					



Date - 3/10/2020

Name	Narasimha Murthy		
Department	Attendee.		
Designation	Attendee.	Amount Sanctioned	2000
Amount Requested.	2000	No. of Installments	1
Sanctional vide.	Cash.		
Sanctional details	GSS6262/3/10/2020		
Period from.	September <del>October 2020</del>	Period Till	September <del>October 2020</del>
Receiver Murthy	Accounts. <u>Reddy</u>	Principal <u>[Signature]</u>	Director.

Sl. NO	Month Year.	Particulars	Deducting	Balance
1.	October 2020	By Oct 2020 Salary	2000	NIL



Date: 2/10/2020.

Name	Radha Bai		
Department	Stores Trucking		
Designation	Stores Incharge	Amt Sactioned	10,000
Amount Requested	10,000.	No. of Installments	4.
Sactioned vide	NFT - Transfer.		
Sactioned details	156394 / 27/10/2020		
Received from	October 2020	Recovery Till	Jan-2020.

Receiver	Accounts	Principal	Direct.
Radha Bai	<u>Rekha</u>	<u>[Signature]</u>	

S. no.	Month/Year	Particulars	Deducting	Balance.
1.	October 2020	By Oct selly	2500	7500.
2.				
3.				
4.				

23/10/2020

Name	Rodhas.T		
Department	Attendee		
Designation	Attendee	Amount Requested	1000
Sanctioned vide	Cash	and Sanctioned	
Sanctioned details	556389/23/10/2020	No of instalments	1
Received from	October 2020		October 2020
Receiver	Accounts	Principal	Director
Rodhas.T	<u>Pethu</u>	<u>Am</u>	

Sl. No	Month/year	Particulars	Deducting	Balance
1.	October 2020	By Oct Salary	1000	NIL

Cleared in the month of November 2020 (October 2020 Salary)



27/10/2020

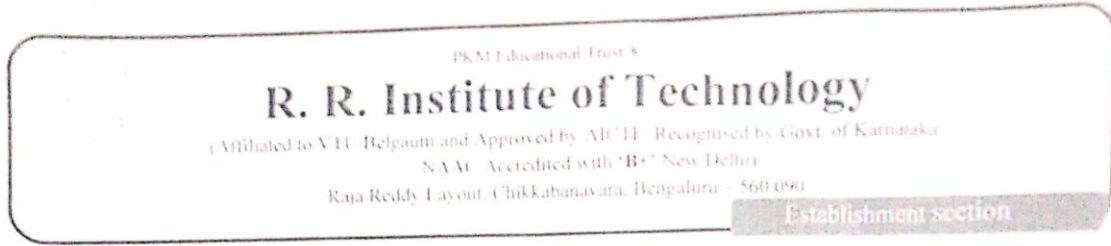
Name	Narasimha Murthy		
Designation	Attender		
Department	Attender.		
Amount requested	1000	Amount sanctioned	1000
Sanctioned vide	Cash	No. of instalments	
Sanctioned details	ES 6393 / 27/10/2020		
Recovery from	October 2020	Recovery Till	October 2020

Receiver	Accounts	Principal	Director.
Murthy	<u>Pada</u>	<u>[Signature]</u>	

Sl. No	Month/year	Particulars	Deductible	Balance.
1.	October 2020	By Oct Salary	1000	Nil

Cleared in the month of November 2020 (October 2020 salary).

## Food Kit



RRIT/EST/FC/2019-20/01

09/04/2020

### **Distribution of Food Kits – RRIT**

09/04/2020

#### **“REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”**

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 09/04/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg





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RRIT/EST/Fc/2019-20/02

11/05/2020

### Distribution of Food Kits – RRIT

11/05/2020

#### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 11/05/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1 no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg







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### Distribution of Safety Kits – RRIT

23<sup>rd</sup> June 2020

#### “REPORT ON DISTRIBUTION OF SAFETY KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Safety Kits to Group D Staff on 23/06/2020 containing following items:

1. Masks
2. Hand Sanitiser
3. Hand gloves





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Establishment section

RRIT/EST/2019-20/03

11/06/2020

## Distribution of Food Kits – RRIT

11/06/2020

### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 11/06/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg



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Establishment section

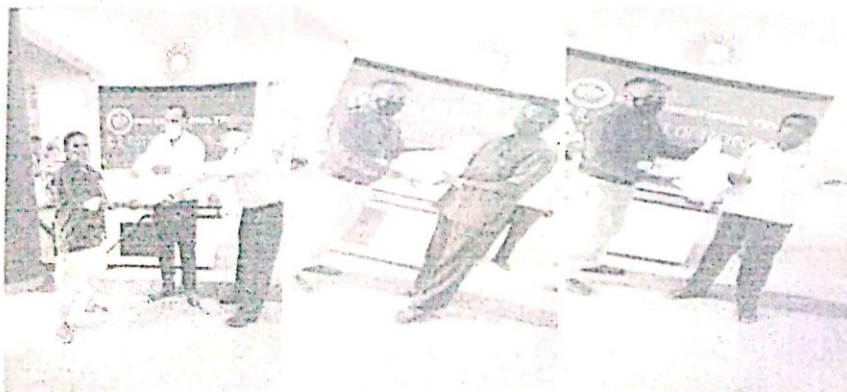
RRIT/EST/EC/2019-20-04

10/07/2020

**Distribution of Food Kits – RRIT**10<sup>th</sup> July 2020**“REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”**

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 10/07/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg



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Establishment section

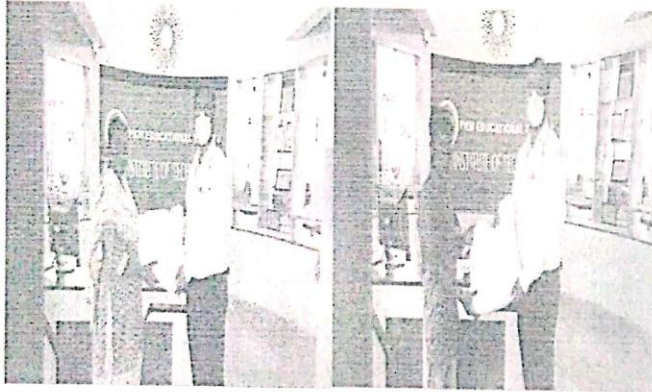
RRIT/EST/EC/2019-20/06

11/08/2020

**Distribution of Food Kits – RRIT**11<sup>th</sup> August 2020**“REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”**

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 11/08/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg



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Establishment Section

RRIT/EST/FC/2020-21/07

12/09/2020

### Distribution of Food Kits – RRIT

12<sup>th</sup> September 2020

#### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 12/09/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Channa Gram -1 kg
4. Bengal Gram-1kg
5. Salt-1 Kg
6. Coriander powder-1packet
7. Chilli powder-1 packet
8. Sun Power(Cooking oil)-1 litre
9. Washing Soap-1no
- 10.Sambar Powder -1 packet
- 11.Sugar-1/2 kg



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Establishment section

RRIT/EST/FC/2020-21/ 08

10/10/2020

## Distribution of Food Kits – RRIT

10<sup>th</sup> October 2020

### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 10/10/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg



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## Food Kit List for the month of October

### Attenders List

Sl No	Name	Department	Signature
1	Shivagami	Admission office	Shivagami
2	Manjula R	FCE	Manjulal
3	Radha I	Office	Radha I
4	Revathi N K	CSE	Revathi. n.k
5	Deepa P	Principal office	Deepa. P.
6	Suma N	BSE	Suma
7	Ramya	Office	Ramya
8	Vijaya K	Civil	Vijaya. K
9	Babu	Director Office	Babu
10	Sumithra	Arch	Sumithra
11	Manjushetty S M	FCE	Manjushetty
12	Mariyappa	Mechanical	Mariyappa

### Housekeeping List

Sl No	Name	Department	Signature
1	Sakira	Main Block	Sakira
2	Dhanalakshmi	Main Block	Dhanalakshmi
3	Mala	Main Block	Mala
4	Shahraj	Main Block	Shahraj
5	Chandrakala	Main Block	Chandrakala
6	Devi	Main Block	Devi
7	Noorja	Arch Block	NOORJA
8	Sake Jayalakshmi	Arch Block	Sake Jayalakshmi
9	Afrin	Mechanical Block	Afrin
10	Khasim Bee	Mechanical Block	Khasim Bee
11	Neelamma	Mechanical Block	NEELAMMA

Total	23
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Establishment section

RRIT/EST/FC/2019-20/04

10/07/2020

**Distribution of Food Kits – RRIT**10<sup>th</sup> July 2020**“REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”**

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 10/07/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg





*[Handwritten signature]*

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Establishment section

RRIT/EST/FC/2019-20/06

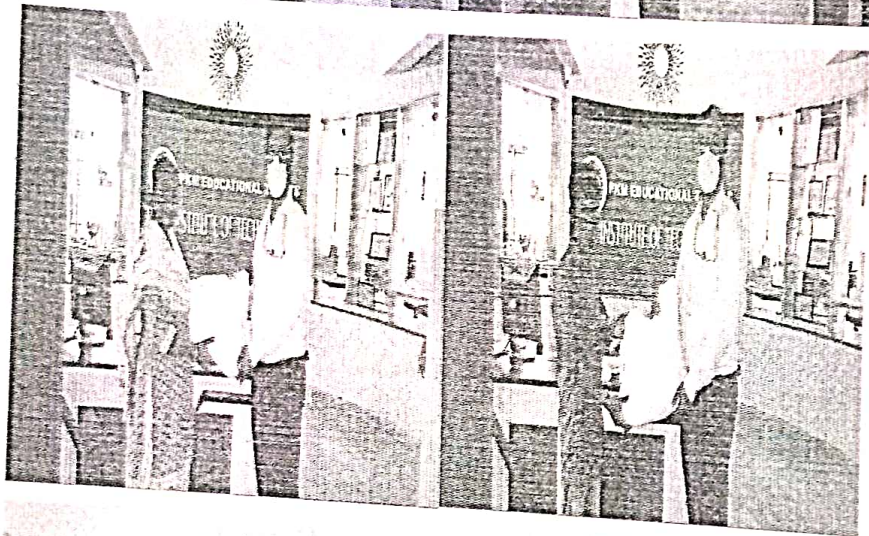
11/08/2020

**Distribution of Food Kits – RRIT**11<sup>th</sup> August 2020**“REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”**

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 11/08/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg





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Chikkabanevara, Bangalore-560 90

PKM Educational Trust ®

**R. R. Institute of Technology**

(Affiliated to VTU Belgaum and Approved by AICTE, Recognised by Govt. of Karnataka)

NAAC Accredited with 'B+' New Delhi)

Raja Reddy Layout, Chikkabanavara, Bengaluru - 560 090

Establishment section

RRIT/EST/FC/2020-21/07

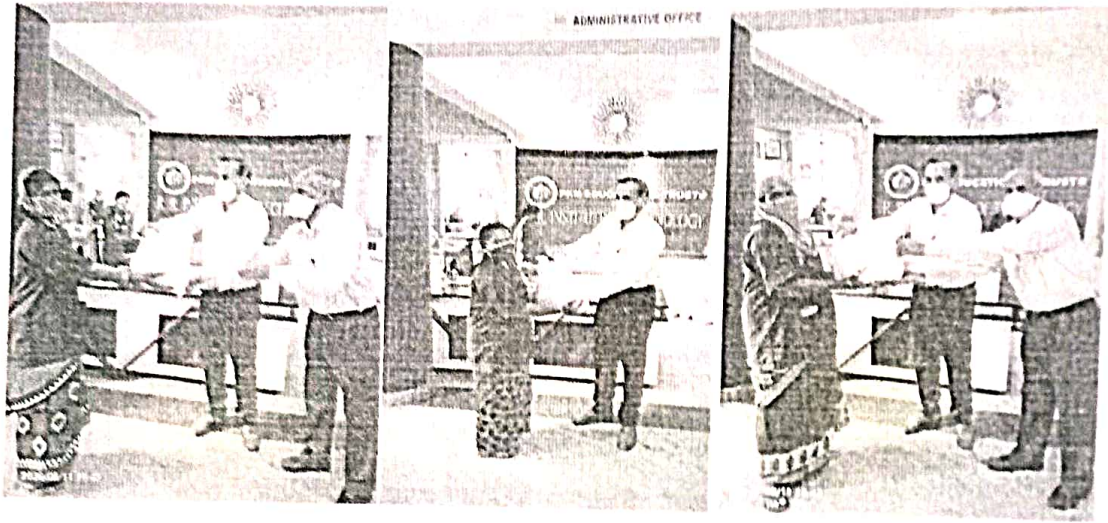
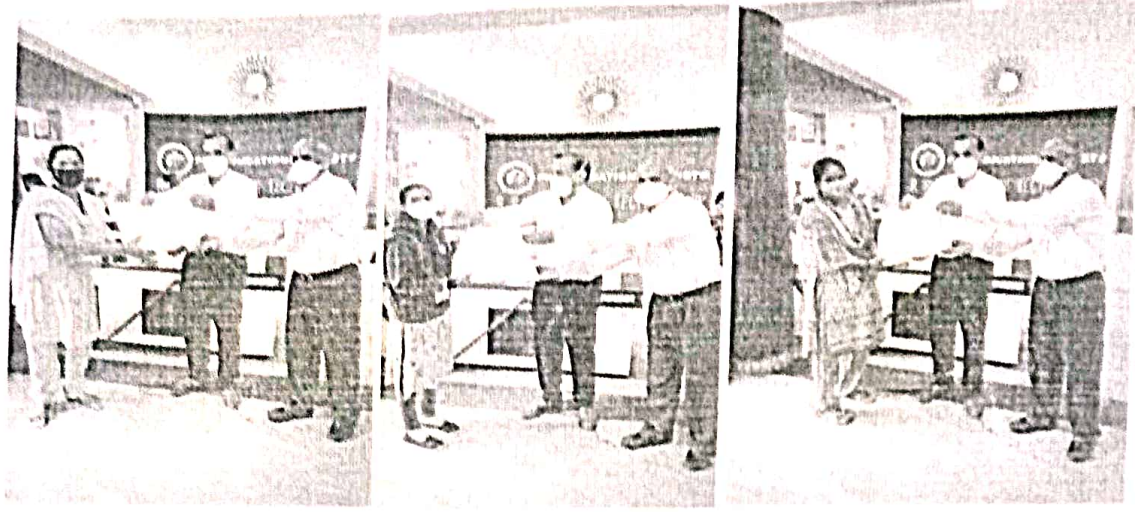
12/09/2020

**Distribution of Food Kits – RRIT**12<sup>th</sup> September 2020**“REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”**

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 12/09/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Channa Gram -1 kg
4. Bengal Gram-1kg
5. Salt-1 Kg
6. Coriander powder-1packet
7. Chilli powder-1 packet
8. Sun Power(Cooking oil)-1 litre
9. Washing Soap-1no
- 10.Sambar Powder -1 packet
- 11.Sugar-1/2 kg





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Establishment section

RRIT/EST/FC//2020-21/ 08

10/10/2020

## Distribution of Food Kits – RRIT

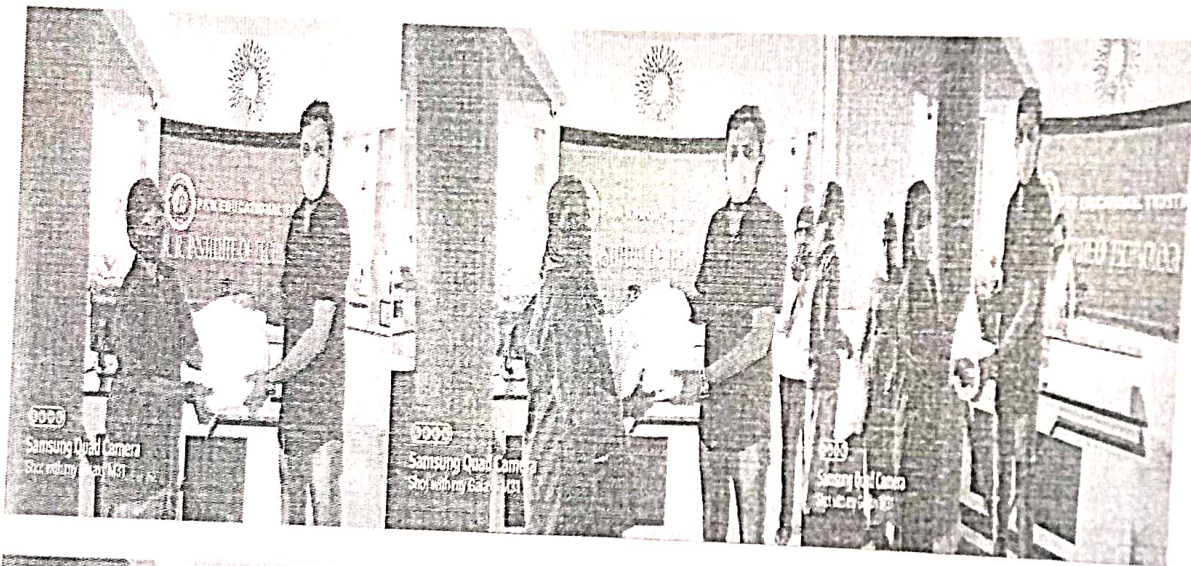
10<sup>th</sup> October 2020

### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 10/10/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power(Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg





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Establishment Section

RRIT/EST/FC/2020-21/

10/12/2020

## Distribution of Food Kits – RRIT

10<sup>th</sup> December 2020

### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 10/12/2020 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sun Power (Cooking oil)-1 litre
7. Washing Soap-1no
8. Bengal gram-1/2 kg
9. Sugar-1/2 kg

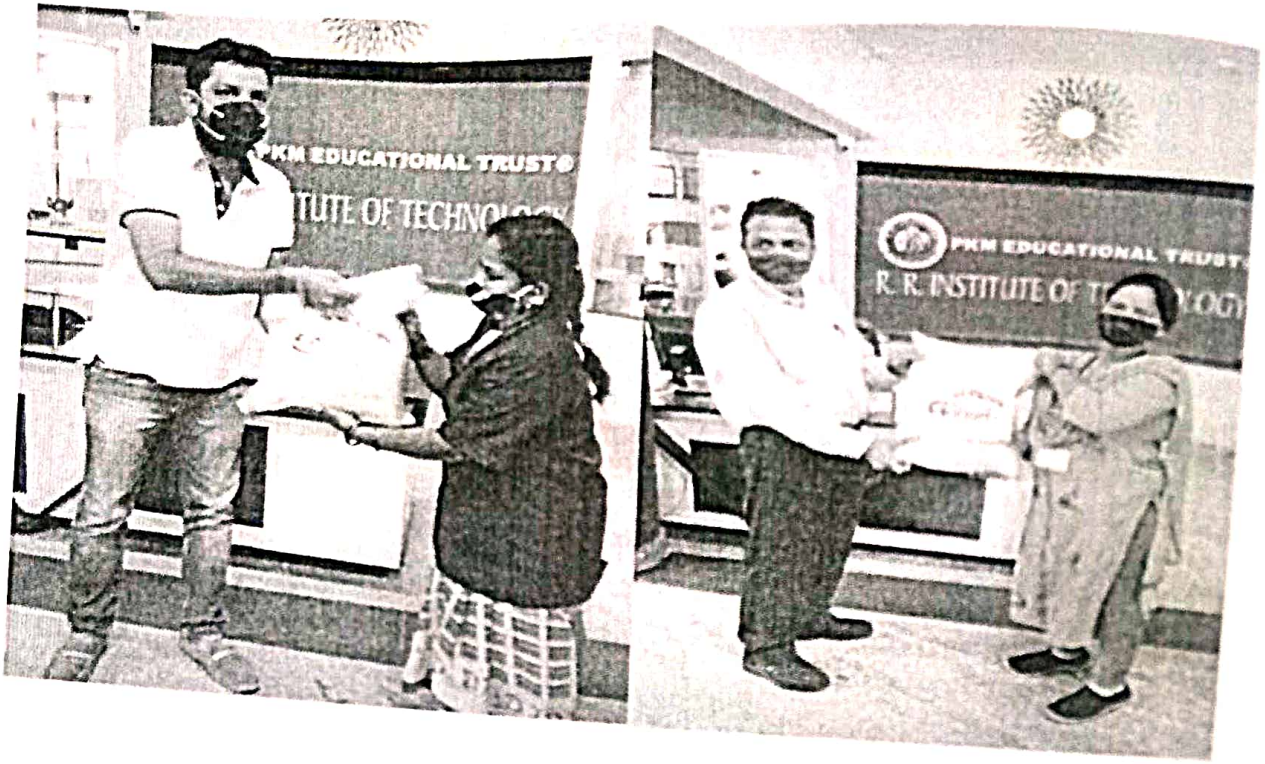












*Hahembak*  
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R. R. INSTITUTE OF TECHNOLOGY  
Chikkabanavara, Bengaluru - 560090

## Food Kit List for the month of November-2020

### Attenders List

Sl No	Name	Department	Signature
1	Shivagami	Admission office	Shivagami
2	Manjula R	ECE	Manjula R
3	Radha T	Office	Radha T
4	Revathi N K	CSE	Revathi N K
5	Deepa P	Principal office	Deepa P
6	Suma N	BSE	Suma N
7	Ramya	Office	Ramya
8	Vijaya K	Civil	K. VIJAYA
9	Babu	Director Office	Babu
10	Sumithra	Arch	Sumithra
11	Manjashetty S M	ECE	Manjashetty S M
12	Mariyappa	Mechanical	Mariyappa

### Housekeeping List

Sl No	Name	Department	Signature
1	Sakira	Main Block	Sakira
2	Dhanalakshmi	Main Block	Dhanalakshmi
3	Mala	Main Block	Mala
4	Shahtaj	Main Block	Shahtaj
5	Chandrakala	Main Block	Chandrakala
6	Noorja	Arch Block	Noorja
7	Sake Jayalakshmi	Arch Block	Sake Jayalakshmi
8	Afrin	Mechanical Block	Afrin
9	Zehera Begaum	Mechanical Block	Zehera Begaum
10	Neelamma	Mechanical Block	NEELAMMA

Total	22
-------	----

Sushika P  
09/12/2020





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Establishment Section

RRIT/EST/FC/2020-21/

12/01/2021

## Distribution of Food Kits – RRIT

11<sup>th</sup> January 2021

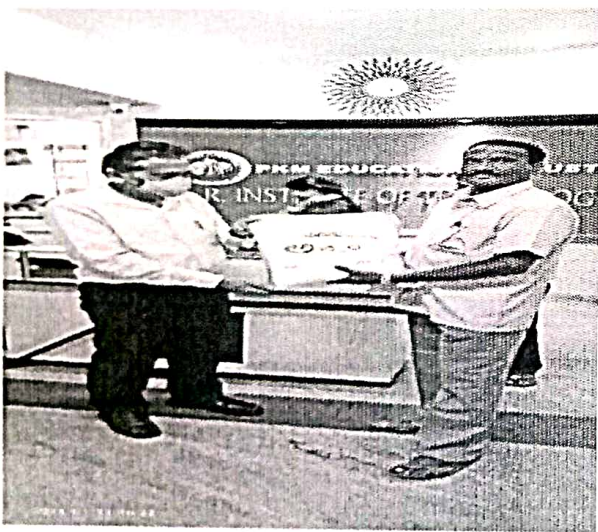
### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 11/01/2021 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Rasam Powder- 1 packet
7. Sun Power (Cooking oil)-1 litre
8. Washing Soap-1no
9. Bengal gram-1/2 kg
10. Sugar-1/2 kg







*Mahesh*  
PRINCIPAL  
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Chikkabanavara, Bengaluru - 560090.



## Food Kit List for the month of December 2020

### Attenders List

Sl No	Name	Department	Signature
1	Shivagami	Admission office	Shivagami
2	Manjula R	ECE	Manjulal
3	Radha T	Office	Radha T
4	Revathi N K	CSE	Revathi N K
5	Deepa P	Principal office	Deepa
6	Suma N	BSE	Suma
7	Ramya	Office	Ramya
8	Vijaya K	Civil	K. VIJAYA
9	Babu	Director Office	Babu
10	Sumithra	Arch	Sumi
11	Manjashetty S M	ECE	S.M. Manjashetty
12	Mariyappa	Mechanical	Mariyappa

### Housekeeping List

Sl No	Name	Department	Signature
1	Sakira	Main Block	Sakira
2	Mala	Main Block	Mala
3	Chandrakala	Main Block	Chandrakala
4	Ambika	Main Block	Ambika
5	Sake Jayalakshmi	Main Block	Jayalakshmi
6	Neelamma	Main Block	NEELAMMA
7	Parvin	Mechanical Block	PARVEEN
8	Noorja	Mechanical Block	NOORJA
9	Shahtaj	Mechanical Block	Shahtaj
10	Zehera Begaum	Mechanical Block	Zehera Begaum
11	Dhanalakshmi	Arch Block	Dhanalakshmi
12	Afrin	Arch Block	Afrin
<b>Total</b>			24

Sudhita

08/10/2021





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## R. R. Institute of Technology

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Raja Reddy Layout, Chikkabanavara, Bengaluru - 560 090

Establishment Section

RRIT/EST/FC/2020-21/

11/02/2021

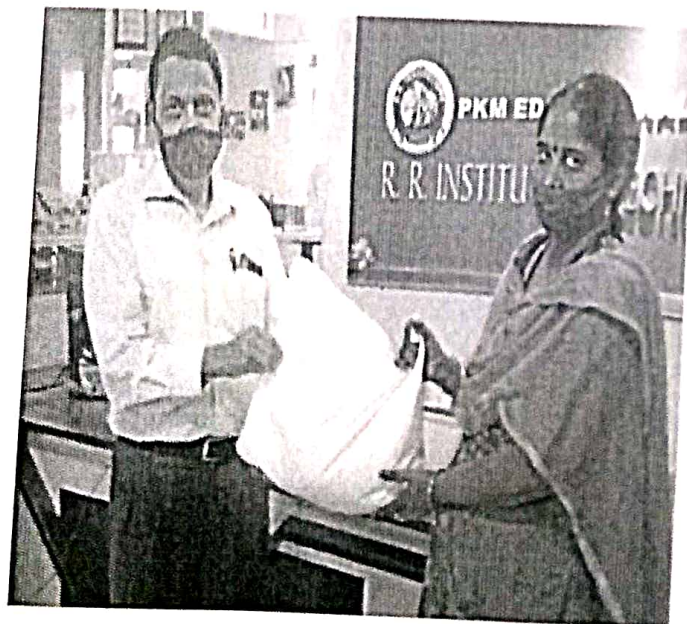
### Distribution of Food Kits – RRIT

10<sup>th</sup> February 2021

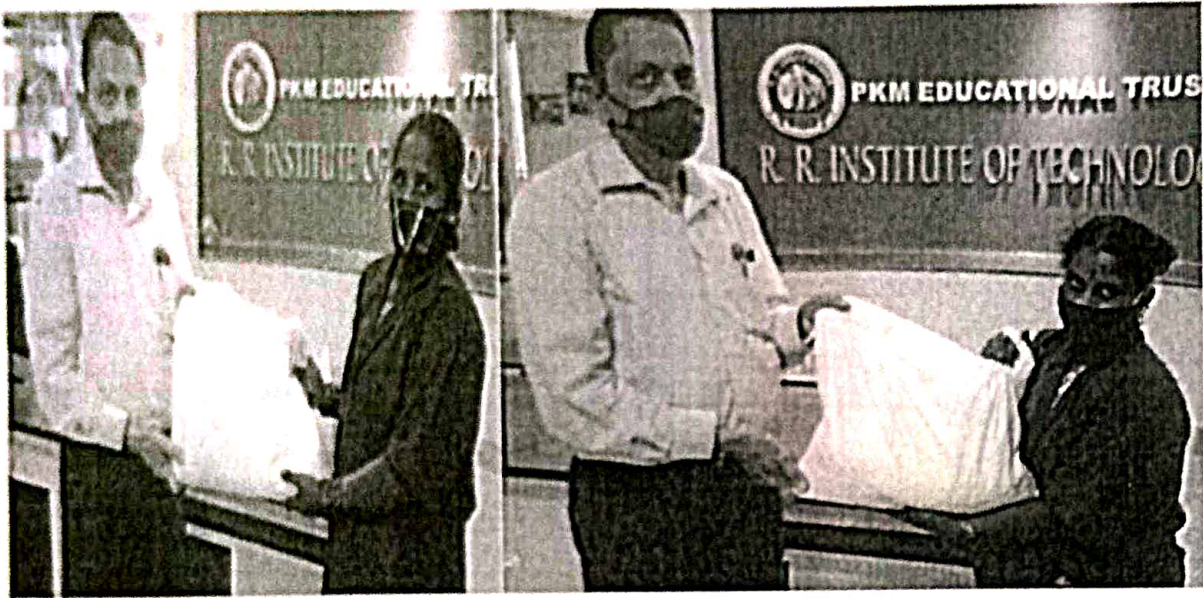
#### “REPORT ON DISTRIBUTION OF FOOD KITS TO GROUP-D STAFF”

In view of COVID 19 pandemic situation, R R Institute of Technology has distributed Food Kits to Group D Staff on 10/02/2021 containing following items:

1. Rice- 5 Kg
2. Toor dal-2 Kg
3. Wheat flour-1 kg
4. Salt-1 Kg
5. Chilli powder-1 packet
6. Sambar Powder- 1 packet
7. Sun Power (Cooking oil)-1 litre
8. Washing Soap-1no
9. Bengal gram-1/2 kg
10. Sugar-1/2 kg







Vahund 11/2/21  
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R. R. INSTITUTE OF TECHNOLOGY  
Chikkabanavara, Bengaluru - 560090

## Food Kit List for the month of January 2021

### Attenders List

Sl No	Name	Department	Signature
1	Shivagami	Admission office	Shivagami
2	Manjula R	ECE	Manjula R
3	Radha T	Office	Radha T
4	Revathi N K	CSE	Revathi N K
5	Deepa P	Principal office	Deepa
6	Suma N	BSE	Suma
7	Ramya	Office	Ramya
8	Vijaya K	Civil	VIJAYA
9	Babu	Director Office	
10	Sumithra	Arch	Suma
11	Manjashetty S M	ECE	
12	Mariyappa	Mechanical	

### Housekeeping List

Sl No	Name	Department	Signature
1	Sakira	Main Block	Sakira
2	Mala	Main Block	Mala
3	Chandrakala	Main Block	Chandrakala
4	Ambika	Main Block	Ambika
5	Sake Jayalakshmi	Main Block	Sake Jayalakshmi
6	Neelamma	Main Block	NEELAMMA
7	Parvin	Mechanical Block	Parvin
8	Noorja	Mechanical Block	Noorja
9	Shahtaj	Mechanical Block	Shahtaj
10	Zehera Begaum	Mechanical Block	Zehera Begaum
11	Dhanalakshmi	Arch Block	Dhanalakshmi
12	Afrin	Arch Block	Afrin
		<b>Total</b>	24



Date: 6/9/2022

Name	Thimma Raj T
Department	PE
Amount	2260
Sanctin vide	Cash
Sanction details	ES 5845/6/2022 No of Installments: 1
Recovery From	August 2022 Recovery Till: August

Receiver	Accounts	Principal	Executive Off
	<u>Balk</u>	Mehul	<u>Sochitkar</u>

Sl. No	Particulars	Deductions	Balance
01.	By August 2022 Salary	2260	Nil
	Adjusted in Salary Settlement		

Sochitkar

Recovered in the month of August 2022 Salary

Balk



Date: 17/9/2022

Name.	Manjula R.		
Department.	Attender.		
Amount.	2000		
Sanction vide.	Cash		
Sanction details	ES 7875/17-9/22	No of installments.	1
Recovery From	Sept 2022	Recovery till	Sept 2022

Receiver	Accounts	Principal	Executive of
Manjula R.	Palt	Manj	Jadhav

S.No	Particulars	Deduction	Balance	Sig
01.	By Sept 2022 salary	2000	NIL	1

Jadhav

Cleared in the month of September 2022 salary

Palt



Date: 9/9/2022.

Name.	Babu S.		
Department.	Attendees.		
Amount.	3500		
Sanction vide.	Cash		
Sanction Details.	457853/9/2022	No of Installments.	
Recovery From	Dec 2022	Recovery Till.	
Receiver	Accounts	Principal.	Executive officer
	Pellu	Hanant	

Sl No.	Particulars	Deductions.	Balance.
01.	By Dec 2022 Saly	500	3000
02.	By Jan 2023 Saly	3000	NIL

cleared in the month of January 2023. Saly



Date: 29/9/2022

Name.	Gangamma		
Department.	House keeping		
Amount.	2000		
Sanction vide.	Cash.		
Sanction Details.	57870/20/2022	No of Installments.	
Recovery from.	Oct 2022	Recovery Till.	Oct 2022
Receiver.	Accounts:	Principal:	Executive Officer,
	Pattu	<u>manu</u>	<u>Sulika</u>

Sl.no	Particulars.	Deductions.	Balance.	Sign
01.	By Oct 2022 Salary	2000	NIL	L

Sulika

Cleared in the month of October 2022 Salary

Pattu



Date: 18/10/2022

Name	Mala		
Department	House keeping		
Sanction vide.	Cash		
Amount	1000		
Sanction details	ES 7930/18/10/22	no of installments	1
Recovery from	Oct 2022	Recovery till	Oct 2022
Receiver	Accounts	Principal	Executive Officer
	Petla	<u>use</u>	<u>Gudihal</u>

Sl. no	Particulars	Deductions	Balance	Sign
01.	By Oct 2022 salary	1000		L

Gudihal

Cleared in the month of October 2022 salary

Petla



Date: 27/10/2022

Name	Manjula P		
Department	Attendees.		
Amount	2000		
Sanction vide	Call		
Sanction Details	ES7946/27/10/22	No of Installments	1
Recovery From	Oct 2022	Recovery Till	Oct 2022
Receiver	Accounts	Principal	Executive office
Mesulek	Pellu	neel	Gudihal

Sl. No	Particulars	Deductions	Balance	Sign
01	By Oct 2022 Salary	2000	Nil	L

Gudihal

Closed in the month of October 2022 Salary.

Pellu



Date: 16/11/2022

Name.	Ramya
Department.	Attendees.
Amount.	1000
Sanction vide.	Cash
Sanction Details.	RS 791/16/2022 No adjustments.
Recovery From.	Nov 2022 Recovery 711 Nov 2022

Receiver.  
Ramya

Accounts  
Pelle

Principal  
Mam

Executive officer.  
Gudihari

Sl. No	Particulars	Deduction	Balance	Sign
01.	By Nov 2022 Salary	1000	Nil	

Gudihari

Cleared in the month of November 2022 Salary

Pelle



Date: 19/11/2022

Name,	Shahdaj		
Department.	House Keeping.		
Amount.	2000		
Sanction vide,	Cash		
Sanction Details.	ES8002/19/11/2022	No of Installments.	1
Recovery From	Nov 2022	Recovery Till.	Nov 2022

Received.  
22/11/22.

Accounts  
Peller.

Principal.  
Mam

Executive offic.  
Sulihani

Sl. No	Particulars	Deductors	Balance	Sign.
01.	By Nov 2022 Salary	2000	Nil	l

Sulihani

Cleared in the month of November 2022 Salary

Peller



Date: 22/11/22

Name	Male		
Department	Housekeeping		
Amount	500.		
Sanction vide	Cash		
Sanction Details	158004/22/11/22	No of Installments	1
Recovery From	Nov 2022	Recovery Till	Nov 2022

Receiver C/S O	Accounts Bell	Principal Mam	Executive Officer Sudhakar
-------------------	------------------	------------------	-------------------------------

Sr.no	Particulars	Deductible	Balance	Sign
01.	By Nov 2022 Salary	500	NIL	

Sudhakar

Cleared in the month of November 2022 sly

Bell



Date: 10/12/2022

Name	Shanthi R		
Department	Establishment		
Amount	9500		
Sanction vide	Cash	No. of Installments	2
Sanction Details	ESGOS/10/2022		
Recovery From	Dec 2022	Recovery Till	Jan 2023

Receiver  
Shanthi R

Accounts  
Rbh

Principal  
Mehar

Executive offic.  
Gudihwal

Sr.no	Particulars	Deducting	Balance	SB
01	By Dec 2022 Salary	5000	4500	✓
02	By Jan 2023 Salary	4500	NIL	✓
03				

Audited

Cleared in the month of January 2023 Salary

Rbh



Date: 21/12/2022

Name	Male		
Department	House keeping		
Amount	1500		
Sanction vide	Cash	No of Installments	
Sanction Details	₹ 58079/21/12/2022		
Recovery From	Dec-2022	Recovery Till	Dec 2022

Received  
by

Accounts  
Payee

Principal  
Mehal

Executive Officer  
Gulshah

Sl No	Particulars	Deductive	Balance	Sl No
01	By Dec 2022 salary	1500	Nil	1


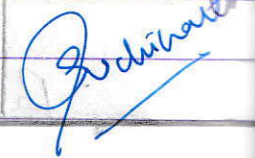
Gulshah

Cleared in the month of December 2022 salary.



Date 28/12/2022

Name	Kubera Naika		
Department	Attender		
Amount	1000		
Sanction vide	Cash	No. of Installments	1
Sanction Details	558090/28/12/2022		
Recovery From	Dec 2022	Recovery Till	Dec-2022

Receiver	Accounts	Principal	Executive
		<u>Manu</u>	

Sl no	Particulars	Deductible	Balance
01	By Deceased Sales	1000	Nil

Auditory

Cleared in the month of December 2022 sales

Manu



Date: 24/01/2023

Name	Male		
Department	House keeping		
Amount	500		
Sanctia vide	Cash	No of installments	1
Sanctia details	ES8160/24/1/2023		
Recovery from	Jan 2023	Recovery Till	Jan 2023

Receiver  
etc etc

Accounts  
Palch

Principal  
Mehul

Executive officer  
Guchihav

Sl. No	Particulars	Deductions	Balance	Sign
01	By Jan 2023 Salary	500	Nil	

Guchihav

Guchihav

Cleared in the month of January 2023 Salary

Palch



Date: 27/01/2023

Name	Chandrabala		
Department	Housekeeping		
Amount	3000		
Sanction vide	Cash	NO of instalments	01
Sanction details	ESE/23/27/1/2023		
Recovery From	Jan-2023	Recovery till	Jan-2022

Receiver	Accounts	Principal	Executive Officer
2000ge	Pattu	namul	Prabhakar

S.No	Particulars	Deductions	Balance	Stg
01	By January 2023 Salary	3000	Nil	L

Prabhakar

Cleared in the month of January 2023 Salary

Pattu



Date: 3/2/23.

Name	Kubera Naika		
Department	Attended		
Amount	2000		
Sanction vide	Cash	No of Installments	01
Sanction details	ES 58192/3/2/23		
Recovery From	Feb - 2023	Recovery Till	Feb 2023

Receiver

*(Signature)*

Accounts

Roller

Principal

Mahul

Executive office

*(Signature)*

Sr no

Particulars

By Feb Salary 2023

Deducting

2000

Balance

Sign

*(Signature)*

Cleared in the month of February Salary 2023

*(Signature)*



Date: 03/03/2023

Name	Babu S		
Department/Design	Attender		
Amount	1000		
Sanctioned vide	Cash	No of instalment	01
Sanctioned date	E58252 21/02/2023		
Recovery from	Feb - 2023		
Receiver	Accounts	Principal	Executive officer
<u>Be</u>	<u>Be</u>	<u>Mam</u>	<u>Godikar</u>

Particular	Deduction	Balance	Sign.
By Feb Salary	1000	-	

Godikar

Cleared in the month of February 2023.

Be



Date: 16/3/2023

Name	Paumala		
Department	Attendee		
Amount	500		
Sanction vide.	Cash	No of Installments	01
Sanction details	AS 291/16/3/2023		
Recovery From	March 2023	Recovery Till	March 2023
Receiver.	Accounts.	Principal	Executive Officer
Paumala.	Pellu	Member	<i>Juchikay</i>

S.No	Particulars	Deducting	Balance	Sign.
1	By March 2023 Salary	500	500 Nil	<i>Juchikay</i>

Cleared in the month of March 2023 Salary.

Pellu



Date: 2/3/2023

Name.	Gangamma		
Department.	House Keeping		
Amount	2000		
Sanction vide	Cash	No of Installments	01.
Sanction details	AS5314 / 2/3/2023		
Recovery from	March 2023	Recovery till	March 2023

Receiver  
M. A. K.

Accounts  
Pellu

Principal  
M. Lakshmi

Executive officer  
P. S. S.

S.No	Particulars	Deductions	Balance	Sign
01	By March 2023 Salary	2000	NIC	<u>Pellu</u>

P. S. S.

Cleared in the month of March 2023 Salary.

Pellu



Date: 20/3/2023.

Name	Ram Gouda		
Department	Gardener		
Amount	2000		
Sanction vide	Cash	No of Installments	01.
Sanction Details	558335/30/3/2023		
Recovery from	March 2023	Recovery till	March 2023

Receiver	Accounts	Principal	Executive Officer
Ram Gouda	Belu	Mahant	Judhiya

S.No	Particulars	Deductions	Balance	Sign
01.	By March 2023 Salary	2000	Nil	✓

*Judhiya*

Cleared in the month of March 2023 Salary

Belu



6/5/2023

Name	Babu S.
Department	Attaches.
Amount	5000/-
Sanction vide	Cash No of installment. 2
Sanction Details.	RS 403/6/2023
Recovery From	April 2023 Recovery Till. May 2023

Receiver.

Accounts  
Rahar.

Principal  
Mam

Executive Officer

*(Signature)*

Sl. no	Particulars.	Deducting.	Balance	Sign
01	By April 2023 Salary	2500	2500	L
02	By May 2023 Salary	2500	Nil	L

Cleared in the month of May 2023 Salary

Rahar



22/6/2023

Name	Dhanalakshmi		
Department	House keeping		
Amount	2000/-		
Sanction vide	Cash	No of installments	1
Sanction Details	BSSSI/22/6/2023		
Recovery from	June 2023	Recovery Till	June 2023

Received  
A. S. Vijay

Accounts  
Pellu

Principal  
Mammi

Executive officer

Sb no  
01

Particulars  
By June 2023 Salary

Deductions  
2000

Balance  
NIC

Sign  
h

Sb no  
01

Cleared in the month of June 2023 Salary

Pellu



Date - 22/6/2023

Name	Shaktij		
Department	House Keeping		
Amount	2000/-		
Sanction vide	Cash	No Disallowments	of
Sanction details	AS855/22/6/2023		
Recovery From	June 2023	Recovery Till	June 2023
Receiver	Accounts	Principal	Executive Officer
ASIS,	Palni	Mahar	

Sl No	Particulars	Deductions	Balance	Sign	Sl
01	By June 2023 salary	2000	NIL	A	01

Cleared in the month of June 2023 Salary

Reb





PKM Educational Trust (R)

# R R Institutions

BANGALORE

PHD | ENGINEERING | ARCHITECTURE | NURSING | PHARMACY | MBA  
ALLIED HEALTH SCIENCES | POLYTECHNIC | EDUCATION | DEGREE | PUC



**SikshaKaRRanga-2020**

Teachers Day

## CERTIFICATE of Appreciation

**Prof. Sharmila H C** is awarded as **"Best Result-oriented Teacher 2019-20"**

of R R Institute of Technology on **5<sup>th</sup> September 2020**

**Prof. Maya Salimath**

**Director-QAC  
R R Institutions**

**Shri Arun H R**

**Director  
R R Institutions**

**Shri Kiran H R**

**Secretary  
R R Institutions**



PKM Educational Trust ( R )  
**R R Institutions**  
B A N G A L O R E

PHD | ENGINEERING | ARCHITECTURE | NURSING | PHARMACY | MBA  
ALLIED HEALTH SCIENCES | POLYTECHNIC | EDUCATION | DEGREE | PUC



**SikshaKaRRanga - 2020**

Teachers Day

**CERTIFICATE**  
OF APPRECIATION

This is to certify and appreciate the dedication and effort put in by  
**Prof. Sharmila H C** of **RR Institute of Technology** towards  
securing 100% result in the subject **Computer Aided building**  
**planning and Drawing(15CV54)** during 2019-20.

**Prof. Maya Salimath G**  
Director - QAC  
R R Institutions

**Sri H R Arun**  
Director  
R R Institutions

**Sri H R Kiran**  
Secretary  
R R Institutions





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BANGALORE

PHD | ENGINEERING | ARCHITECTURE | NURSING | PHARMACY | MBA  
ALLIED HEALTH SCIENCES | POLYTECHNIC | EDUCATION | DEGREE | PUC



**SikshaKaRRangA - 2020**

Teachers Day

**CERTIFICATE**  
OF APPRECIATION

This is to certify and appreciate the dedication and effort put in by  
**Prof. Sharmila H C** of **RR Institute of Technology** towards  
securing 100% result in the subject **Computer Aided building**  
**planning and Drawing(17CV54)** during 2019-20.

**Prof. Maya Salimath G**  
Director - QAC  
R R Institutions

**Sri H R Arun**  
Director  
R R Institutions

**Sri H R Kiran**  
Secretary  
R R Institutions



# Certificate of Appreciation

28  
YEARS  
OF ACADEMIC  
EXCELLENCE



Since 1993

PKM Educational Trust (R)

**R R INSTITUTIONS**  
Quality Assurance Cell

Prof. SWETHA K B, has been conferred with "Best Teacher of R R Institute of Technology 2020-21" on 11th September 2021.

Shri. Arun H R  
Director PKMET

Shri. Kiran H R  
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Shri. Arun H R  
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